

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
INSTITUTIONAL DIVISION**

INTER-OFFICE COMMUNICATIONS

TO: Jerry Cornelius, Assistant Director
to Purchasing

DATE: July 21, 1998

FROM: Janie Cockrell, Deputy Director
for Security

SUBJECT: Emergency Purchase
Re: 36" High Volume
Direct Drive Circulator

This office is requesting your assistance to help expedite the purchase of the 36" circulator fans. During the meeting, Mr. Steve Mugg suggested we could use the six Regional Maintenance Offices to distribute the fans. I have contacted Mr. Martin Morrow to inform him of our mission. He agreed this will be the most viable way to distribute the fans and the following list will be more than adequate.

Listed below are the units and the approved number of fans to be delivered -- 1,422:

REGION 1	REGION 2	REGION 3	REGION 4	REGION 5
Diagnostic 15	Beto 15	Central 10	Briscoe 18	Allred 16
Eastham 22	Boyd 15	Clemens 2	Connally 25	Clements 36
Ellis 12	Coffield 63	Darrington 8	Garza East 36	Dalhart 12
Estelle 28	Gatesville 2	Hightower 6	Garza West 50	Daniel 8
Ferguson 14	Gurney 36	Jester II 2	Lynaugh 22	Jordan 21
Goodman 18	Hobby 24	Jester III 3	McConnell 50	Middleton 44
Goree 6	Hodge 8	LeBlanc 18	Segovia 50	Montford 16
Holliday 44	Hughes 50	Ramsey I 10	Stevenson 16	Neal 10
Lewis 16	Michael 50	Ramsey II 5	Torres 38	Roach 16
Luther 40	Moore 18	Ramsey III 10		Robertson 50
Pack 46	Mt. View 4	Retrieve 10		Rudd 9
Terrell 50	Murray 13	Stiles 20		Smith 20
Wynne 34	Powledge 18			Wallace 24
	Telford 50			Ware 20
345	366	104	305	302

Attachment

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July 27, 1998

To: Janie Crockrell

Fax: (409) 294-8725

From: Tom Baker

Subject: Summary of Actions to Reduce High Temperatures in the Units

As requested, here are some to the things we have done to reduce the effect of the high temperatures on our offenders.

1. Install fans in the dorms and dinning halls.
2. Increase the air flow in the dorms by operating the blowers normally used to move hot air in the winter.
3. Providing ice water in the dorms around the clock.
4. Allow more access to the showers.
5. Restrict outside activity during the hot part of the day.
6. Increase the level of awareness of both offenders and staff to the symptoms of heat stroke and dehydration.
7. Closely monitor those offenders on medications that lower their tolerance to high temperatures.

There are probably dozens of other actions being taken at unit level that I am not aware of, but these are the main ones.

Attachment

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Texas Department of Criminal Justice
INSTITUTIONAL DIVISION

Inter-Office Communications

To Janie Cockrell, Deputy Director, Security Date July 27, 1998
From Sandy Gates, Admin Tech III, Region I Subject Heat Response

The following responses have been compiled from the Region I units regarding the heat monitoring and alleviation:

Byrd: 1. Keeping windows open, 2. Keeping window screens clean, 3. Ensuring vent/circulation fans are operating, 4. Placed extra fans in housing areas, 5. Fans are available for any chain buses having to wait to unload, 6. Outside work squads go to work at daybreak and turn in for the day at noon, 7. In process of repairing/replacing electrical receptacles in transient cells to allow use of fans, 8. Employees are constantly reminded of heat related stress problems and are told to report and seek medical attention for any offender or employee exhibiting these symptoms.

Duncan: The unit detected one area in need of air-conditioning to help alleviate heat problems, the outside rec-yard picket. We have sent in a request to order an air conditioner to used in this area. The unit is air conditioned in most areas and therefore there is not as much heat related problems on our unit.

Eastham: 1. Laying in field force everyday up until today, 2. Brining in the field force an hour early, 3. Taking frequent water breaks, 4. Monitoring the temperature on a daily basis by our Risk Management Coordinator showing time, temperature, humidity, index, and possibilities.

Ellis: 1. Ordered 12 fans, 2. Made cool water containers available to employees, 3. Ice available on cell blocks, 4. Allowing drinks (Gatorade, etc.) in sealed bottles.

Estelle: 1. Daily Staff and inmate training, a) prevention techniques to avoid heat exhaustion and/or heat stroke, b) recognizing symptoms of heat exhaustion and/or heat stroke, c) initial first aid treatment, 2. Line force and outside work squads a) early a.m. work periods, b) more frequent water breaks (staff and inmates), c) the issuing of proper head wear (staff and inmates), 3. Outside pickets and ID checks of the building, a) provide ice and water for each shift, b) ordering and installation of box fans c) more frequent communication with staff and heat related needs, d) frequent daily staff rotations 4. Main building ventilation a) installation of mess screen doors on each end of main building to create better air flow b) more frequent preventative maintenance checks on all air ventilation systems. As of this date, Estelle hasn't experienced any heat related problems.

Ferguson: no response as of yet, will send as soon as received.

Page 2

Goodman: 1. Line force works half day 4 days a week with very frequent rest breaks and water breaks. Hourly temperatures are given to the field sergeant and documented, 2. Recreation - ice water provided hourly and offenders are monitored for over exertion, 3. Dorms- All have exhaust fans running and ice water provided, 4. All staff and offenders are monitored for heat related problems, as of this date no heat related injuries have been reported on the unit, 5. Box fans have been ordered for the dorms and will be installed by maintenance as soon as they arrive. The box fans from Risk Management for the back gate arrived this date.

Goree: 1. Outside work squads (fence squad and utility squad) have changed their hours to 6:30a.m. - 11:30 a.m., 2. The horse barn has been using additional fans to assist in air circulation within the barn and covered areas, 3. Everyone that works outdoors has been instructed to work in the shade as much as possible, to take frequent breaks, and have been provided with plenty of water/fluids, 4. As needed, cold water is distributed to the offenders living areas and cold water and other fluids are being offered at all meals, 5. Additional fans have been ordered, return air vents are being cleaned daily, 6. Work squad rosters have all work restrictions listed on them, and are checked daily, any questions that arise (e.g. Medical limitations, safety) the HS-18 is checked, 7. UTMB Medical staff has instructed employees on how to recognize and handle heat related illnesses/problems. Anytime an offender is being transferred for medical and security reasons, their medical records are being reviewed for any special transportation needs and/or restrictions, 8. Staff are given frequent breaks and are provided cold water as needed, 9. Shift employees are monitored closely by their supervisors.

Holliday: 1. Provided training to staff and offenders on heat related injuries, 2. Adjusted line force work time to half days. Turn out at 0615 hours or day light and turn in at 1100 hours, 3. Put streamers on air ducts to show air flowing, 4. Given priority to the maintenance repairs of air handling systems, 5. Deliver cold water to offender dormitories at least twice per day, the food service captain cools large quantities of water in his cooler. He also freezes large blocks of ice in his freezer to be placed in water coolers, 6. Supply purchased an additional two large water coolers for delivery of cold water.

Huntsville: 1. Ice Water is being furnished to the CO's and Inmates in housing area, 2. Placed ice coolers in all offender living areas, for use by staff and offenders to prevent the onset of heat related disorders, 3. All correctional and non-correctional staff members have been advised and trained to watch their fellow employees and offenders for signs of heat stress, 4. Additional mechanical means of ventilation cannot, at this time, be considered. This is due to the unit power distributions age and condition. The unit does not have the power available to install additional ventilation/circulation fans in the offender living areas. 5. Also the unit has placed 3 high velocity ejector fans at the east gate. These fans are to be used for the arriving chain buses that are not able to unload immediately after their arrival. (Note: these fans are not designed to run at prolonged intervals.)

Lewis: 1. Field Force is only working an early half. Heat Index is closely monitored, 2. Water is ready available to staff and offenders, 3. Ice water is offered at each meal, in addition to other liquid, 4. Staff and offenders thoroughly briefed on symptoms and dangers of heat stroke and exhaustion, 5. Exhaust fan placed on chain bus if bus remains in sallyport, 6. Fans have been ordered for each cell block (projected issue date unknown), 7. Offenders are not waiting for any extended period of time, in areas that generate high temperatures (i.e. fenced areas with metal roofs, etc.).

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Luther: Staff=1. Before the temperature extremes became a problem, 4 additional rotating fans were placed on B,C,D,E Blocks of the inmate living areas where correctional staff are assigned to work. These fans have added additional ventilation and cooling to both correctional staff and offenders, 2. Additional water coolers (5 gallon size) with ice have been added to each block for staff use and/or emergency offender use if needed. These coolers are exchanged at the beginning of each shift (interchanged 3 times daily), 3. Staff that are allowed smoke breaks are encouraged to avail themselves to plenty of liquids and/or fluids to alleviate any heat or dehydration problems. **Offender=** 1. The field line force which consists of approximately 227 offenders are turned out to work early in the AM approximately 6:00 to 6:30 AM to alleviate the heat and turned in at approximately 11:30 AM. Additional water breaks are being utilized and work activity and patterns have been slowed to alleviate heat stroke, heat exhaustion, and/or dehydration. These offenders are also encouraged to consume plenty of fluids before turnout, 2. All turnouts of outside trusty work squads are at approximately 5:30 AM and turned in before the extreme heat and humidity conditions begin to affect operations, 3. Support service offenders consisting of jobs assigned to offenders within the compound of unit are closely monitored by correctional staff, medical staff, and during the feeding of the 3 basic meals, additional ice and water are made available by food service staff, 4. Three additional fans have been placed in the ad seg area, 5. The educational area of the unit is air conditioned and even their staff and offenders are encouraged to consume plenty of fluids and liquids to alleviate heat related problems, approximately 40 to 45 fans have been ordered for placement in high heat and humidity areas and should be in place upon receipt.

Pack: 1. Modify offender work hours, field force, utility squads, etc. work morning hours, 2. Extensive training and reminders to offender work supervisors concerning heat-related illnesses, 3. Continually instruct offender housing area officers to observe offenders and immediately notify supervisors of problems, 4. Set up fans in main hallway to draw air from offender housing, also, place fan on pill line during evening pill call, 5. Instruct work supervisors to work offenders at slower pace and allow frequent water breaks, 6. Stay in close contact with medical department in order to be alerted of any problems.

Terrell: 1. Turn in work squads by 12:00 noon, 2. Responded to Regional survey for 160 fans for inmate/staff work areas and living areas, 3. Exhaust fans in all inmate dayrooms are on to pull air from outside to the dayrooms, 4. Increase heat related illness detection training, 5. Safety Officer is monitoring heat levels in work and living areas, 6. Adhere to E-mails that have been sent by medical, and Ms. Janie Cockrell's office concerning transportation of inmates.

Wynne: 1. Installed 20 ea. wall mounted fans in high heat areas, 2. Temperature readings are being monitored, 3. Modified outside work hours, 4. Work at a slower pace, 5. Heat related injury training is conducted at turn-outs, 6. Encourage employees to drink extra water, 7. Stop placing outside contact visits between 9:00-9:30 a.m.

/sg
cc: file

Attachment

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TDCJ MURRAY

--- REGION II DIR

001/00

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION**

Inter-Office Communications

To: Mike Sizemore
Region II, Director's Office

Date: July 27, 1998

From: L. Arment, Senior Warden
Murray Unit

Subject: Heat Prevention

Below are the measures the Murray Unit has taken for heat prevention:

1. Soaker hoses on (3) K-Dorms. (Has brought temperatures down 3 degrees)
2. Ordered fans for all living areas.
3. Checked HS-18 for inmates that take medication that are heat sensitive.
4. Living areas have adequate water supply.
5. Field force monitors heat by heat index. Frequent water and rest breaks are given. Turn in each day by 11:00 a.m.
6. All living areas have been monitored and checked for adequate ventilation. All living areas are over requirements.

LA/ms

Post-It® Fax Note	7671	Date	7-27	# of Pages	1
To	Mike Sizemore	From	Linda Arment		
Co./Dept.	Reg II	Co.	Murray		
Phone #		Phone #			
Fax #		Fax #			

REQUESTOR: MS13340 - SIZEMORE, MICHAEL REGION II DIRECTOR'S OFFICE
SYSM IN BASKET PRINT

MESSAGE ID: 449894 DATE: 07/27/98 TIME: 11:15am PRIORITY: 000

TO: MS13340 - SIZEMORE, MICHAEL
ADMIN TECH, IV
REGION II DIRECTOR'S OFFICE
P.O. DRAWER 400
TENNESSEE COLONY, TX 75861

FROM: EDUARDO1 - THOMPSON, R./ALLEN, T.
WARDEN/ADMIN SECRETARY
POWLEDGE UNIT
RT. 2 BOX 2250
PALESTINE, TX 75682

SUBJECT: HEAT PREVENTION (B2)

THE POWLEDGE UNIT HAS IMPLEMENTED THE FOLLOWING HEAT PREVENTATIVE MEASURES;

WATER AT ALL 3 MEALS (IN ADDITION TO BEVERAGE ON MENU)
ICE FURNISHED TO ALL HOUSING AREAS
EXTRA FANS INSTALLED IN HALLWAYS
ALL WORK CREW SUPERVISORS HAVE BEEN ADVISED TO WORK AT A MODERATE
PACE AND TAKE MORE FREQUENT WATER BREAKS
LINE FORCE TURNS OUT AT 0600 AND TURNS IN 1000
RECREATION YARDS MONITORED CLOSELY FOR EXCESSIVE HEAT
IMMEDIATE PRECAUTIONARY MEASURES TAKEN CONCERNING ANY COMPLAINTS
OF HEAT EXHAUSTION
HEAT STRESS TRAINING CONDUCTED FOR ALL OFFENDERS

ent to: MSI3340

SIZEMORE, MICHAEL.

(40)

 REQUESTOR: MS13340 - SIZEMORE, MICHAEL REGION II

 S Y S M I N B A S K E T P R I N T

 DATE: 07/27/98 TIME: 03:53pm PRIORITY: 000

MESSAGE ID: 453213

TO:
 MS13340 - SIZEMORE, MICHAEL
 ADMIN TECH IV
 REGION II DIRECTOR'S OFFICE
 P.O. DRAWER 400
 TENNESSEE COLONY, TX 75561

FROM:
 TOUNT35 - BARRETT, MICHELE
 ASST WARDEN'S SECRETARY
 TELFORD UNIT
 P O BOX 9200
 NEW BOSTON, TX 75570

SUBJECT: HEAT PREVENTATIVE MEASURES

THE TELFORD UNIT ADMINISTRATION HAS TAKEN THE FOLLOWING PREVENTATIVE MEASURES DUE TO THE RECENT CLIMATIC CONDITIONS.

1. OUTSIDE WORK SQUADS ARE WORKED AT A REDUCED PACE FOR SHORTER PERIODS OF TIME.
2. INMATE WORKERS ARE CLOSELY MONITORED BY WORK SUPERVISORS FOR SYMPTOMS OF HEAT RELATED ILLNESSES.
3. EXTENSIVE TRAINING HAS BEEN CONDUCTED WITH ALL STAFF RELATING TO PREVENTATIVE MEASURES TO AVOID HEAT RELATED ILLNESSES.
4. ICE WATER IS AVAILABLE ON ALL WORK SIGHTS THROUGHOUT THE FACILITY AND REGULAR CONSUMPTION IS ENCOURAGED.
5. ALL INMATES HEALTH SUMMARY'S HAVE BEEN REVIEWED TO ENSURE APPROPRIATE JOB AND HOUSING ASSIGNMENTS.
6. TEMPERATURES IN HOUSING AND WORK AREAS ARE CLOSELY MONITORED AND ANY ADDITIONAL STEPS NECESSARY TO ENSURE STAFF AND INMATE SAFETY ARE TAKEN.

AUTHORITY: R.C. THALER
 SENIOR WARDEN
 TELFORD UNIT

SIZEMORE, MICHAEL

Sent to: MS13340

Texas Department of Criminal Justice
INSTITUTIONAL DIVISION

Inter-Office Communications

To Mike Sizemore, Region II Director's
Office

Date 7-27-98

From R. E. Emerson, Capt.

Subject Heat precautions

The following is a list of some of the precautions being taken on the George Beto Unit due to Heat:

Signs posted in the dayrooms in english and spanish regarding Helpful Hints to Avoid Heat Stress.

Lists of offenders on heat sensitive medications are provided and updated regularly, so that these offenders can be monitored more closely.

All chain buses and/or other transport vehicles have been given priority over other activity; other than ambulances.

The unit has requested/ordered 15 fans.

E-mail message 346686T has been posted in various areas of the unit. Shift briefings cover this e-mail, and other information regarding heat related precautions.

Line force is turned-in from work before noon.

Sign Shop turns in from work before noon.

Farm Shop, Northern Area Maintenance, and Inmate Construction Group are allowing offenders to work at their own pace, providing plenty of water and shade. And, as much as possible, perform outside work in the cooler hours of the day.

Safety Office has distributed information regarding Extreme Temperature in the Workplace.

Ice water is being provided periodically during the day to offenders housed on transit status, Admin. Segregation, and close custody; due to these offenders being in their cells for the most part of the day.

REE/ree

cc: file

REQUESTOR: B2NRD01 - REGION_II_OFFICE REGION II DIRECTOR'S OFFICE

S Y S M I N B A S K E T P R I N T

MESSAGE ID: 453427 DATE: 07/27/98 TIME: 04:10pm PRIORITY: 000

TO: B2NRD01 - REGION_II_OFFICE
REGION II OFFICE
REGION II DIRECTOR'S OFFICE
P.O. DRAWER 400
TENNESSEE COLONY, TX 75861

FROM: BYWAR03 - YERRY, RAY
WARDEN I
BOYD UNIT
TEAGUE

SUBJECT: HOT WEATHER TRAINING

*** Sent by Alternate User "BYUN101" for "BYWAR03" ***

ATTENTION MIKE SIZEMORE:

ON 4/29/98, F. WILLIS, MEDICAL ADMINISTRATOR AT THE BOYD UNIT MEDICAL DEPARTMENT CONDUCTED HOT WEATHER TRAINING TO THE FOLLOWING DEPARTMENTS:

FIELD/AGRICULTURE
OUTSIDE/INSIDE YARD SQUAD SUPERVISORS
SECURITY SUPERVISORS
MAINTENANCE
EDUCATION
LAUNDRY

THIS TRAINING IN SHORT GAVE THE WARNING SIGNS/SYMPTOMS AND TREATMENTS TO HEAT EXHAUSTION. THE DEPARTMENT HEADS HAD THE COLLATERAL DUTY SAFETY OFFICERS CONDUCT TRAINING IN MAY, JUNE, AND JULY ON HEAT EXHAUSTION TO ALL EMPLOYEES AND OFFENDERS WORKING IN THESE AREAS.

THE AG/FIELD FORCE SUPERVISORS STATE THAT WHEN THE HEAT INDEX REACHES 100 DEGREES, THEY WILL WATER BETWEEN THE SQUADS CONTINUOUSLY (APPROXIMATELY EVERY 45 MINUTES) AND GET A 5 TO 10 MINUTE BREAK. WHEN THE HEAT INDEX REACHES 105 DEGREES, THE SQUADS WILL BE ORDERED TO MOVE INTO A SHADED AREA TO WORK AND WILL RECEIVE BREAKS EVERY HOUR FOR 15 OR 20 MINUTES AND CONTINUE WATERING. AS NOTED ABOVE, IF TEMPERATURES OR HEAT INDEX GOES HIGHER OR CONTINUES TO CLIMB, THE FIELD FORCE, COMMUNITY SERVICE SQUAD, INSIDE/OUTSIDE YARD SQUADS WILL BE TURNED IN. BOYD UNIT HAS A 1/2 DAY LINE SQUAD TURNOUT.

NOTE: THE PROCEDURES NOTED BY THE AG SUPERVISORS ARE USED BY ALL DEPARTMENTS WHERE OFFENDERS ARE WORKING IN DIRECT SUNLIGHT.

Texas Department of Criminal Justice
INSTITUTIONAL DIVISION

Inter-Office Communications

To WARDEN PRICE

Date JULY 27, 1998

From GERALINE BUCK
SAFETY MANAGER

Subject HEAT STRESS/ILLNESS: RELIEF TAKEN

THE FOLLOWING IS A LIST OF ACTIONS BEING IMPLEMENTED ON THE COFFIELD UNIT TO RELIEVE HEAT RELATED STRESS/ILLNESS AMONG OFFICERS AND OFFENDERS..

1. HEAT RELATED STRESS/ILLNESS TRAINING GIVEN TO EMPLOYEES AND OFFENDERS.
2. CONSTANT ENCOURAGEMENT TO DRINK PLENTY OF WATER.
3. ADDITIONAL FANS TO CIRCULATE AIR WHERE NEEDED. MORE FANS HAVE BEEN ORDERED.
4. MAINTENANCE GIVING PRIORITY TO COMPLAINTS OF LACK OF WATER PROBLEMS.
5. OFFICERS/OFFENDERS ARE TO REPORT TO SUPERVISOR IF NOT FEELING WELL DUE TO HEAT AND TO TAKE A BREAK TO COOL DOWN.
6. ALL WORK AREAS INSIDE BUILDINGS HAVE ADVISED OFFICERS AND OFFENDERS WORKING IN THE HEAT TO SLOW DOWN AND TAKE IT EASY. DRINK WATER AND COOL DOWN AS OFTEN AS NEEDED.
7. FIELD FORCE HAS IMPLEMENTED MANDATORY WATER/COOL DOWN BREAKS GIVEN EVERY 30 MINUTES OR AS NEEDED.
8. UNIT WIDE WORK PACE HAS BEEN SLOWED DOWN TO ALLEVIATE HEAT STRESS.
9. GENERAL POPULATION HAS INCREASED THE INGRESS/EGRESS (INS AND OUT OF CELLS) OF ITS OFFENDERS.
10. OFFENDERS WITH MEDICAL HEAT RELATED RESTRICTIONS HAVE BEEN MOVED FROM FOUR ROW TO THE LOWER LEVELS.
11. CELL RESTRICTIONS HAVE BEEN SUSPENDED FOR THE PERIOD OF HEAT DURING SECOND SHIFT WHICH IS THE HOTTEST PART OF THE DAY.
12. WATER CONTAINERS ARE BEING ALLOWED TO BE TAKEN OUT TO THE RECREATION YARDS.

OFFICERS AND OFFENDERS ARE CONSTANTLY BEING ADVISED TO DRINK WATER AND TO REPORT ANY SIGNS OF HEAT STRESS OR ILLNESS.

Post-It Fax Note	7871	Date	7-27	# of pages	1
To	M. Summers	From	Price		
Co./Dept.	Reg. #	Co.	EO		
Phone #		Phone #	928-2211 x102		
Fax #	928-2397	Fax #			

*** REQUESTOR: MS13340 - SIZEMORE, MICHAEL REGION II DIRECTOR'S OFFICE *

*** S Y S T E M I N B A S K E T P R I N T ***

MESSAGE ID: 448895 DATE: 07/27/98 TIME: 10:02am PRIORITY: 000

TO: MS13340 - SIZEMORE, MICHAEL
ADMIN TECH IV
REGION II DIRECTOR'S OFFICE
P.O. DRAWER 400
TENNESSEE COLONY, TX 75861

FROM: GVUNTS8 - DURHAM, GUE
ADMIN SECRETARY
GATESVILLE UNIT
1401 STATE SCHOOL ROAD
GATESVILLE, TEXAS 76599-2999

SUBJECT: PREVENTING HEAT PROBLEMS

THE FOLLOWING IS BEING SUBMITTED, FROM THE GATESVILLE UNIT, PER YOUR REQUEST:

WE LIMIT HOE SQUAD HOURS TO MORNING ONLY (TURN IN BY 11:15 A.M.).

WATER IS FROZEN IN GALLON CANS AND PUT IN WATER WAGONS FOR FIELD OFFENDERS. THIS IS DONE DAILY.

WE ROTATE WORKERS IN HIGH RISK AREAS (I.E. FOOD SERVICE DISHROOM, ETC) EVERY 15 MINUTES.

WE HAVE DONE MANDATORY TRAINING FOR ALL EMPLOYEES WHO WORK OUTSIDE OR IN HIGH RISK AREAS.

WE HAVE ORDERED AND INSTALLED ADDITIONAL FANS FOR LIVING/WORK AREAS.

WE PROVIDE MORE FREQUENT BREAKS ON ALL JOBS.

TRUSTY CAMP LIVING AREAS GET ICE FOR DRINKS.

BOILER ROOM OFFENDERS ARE PROVIDED ICE.

ALL FOOD SERVICE OFFENDERS ARE ALLOWED ICE AS NEEDED.

STAFF IS PROVIDED ICE.

THE PICKETS ARE PROVIDED ICE DAILY.

LAUNDRY AND NECESSITIES ARE FURNISHED ICE WATER.

AUTH: B. RUCKER, WARDEN II, GATESVILLE UNIT

Texas Department of Criminal Justice
INSTITUTIONAL DIVISION

Inter-Office Communications

To MIKE SIZEMORE-REGION II Date JULY 27, 1998

From J. SHARP - ASST. WARDEN Subject HOT WEATHER PRECAUTIONS
JOE F. GURNEY TRANSFER FACILITY

In order to combat the heat and to help insure physical safety of both Staff and offenders, the Gurney Unit has implemented the following precautionary measures:

- A. Offenders are being given more frequent water breaks in the Field.
- B. Offenders working inside the Perimeter are also receiving more frequent water breaks.
- C. Hot weather precautions are posted in all housing areas.
- D. Chain Buses are given first priority, if they remain in the sally-port for longer than 15 minutes a vent fan will then be placed on the bus for added ventilation.

FIELD FORCE - WORKS SUMMER SCHEDULE TURN OUT - 6:00 AM
TURN IN - 11:00 AM

INSIDE YARD SQUAD - TURN OUT - 7:00 AM
TURN IN - 3:30 PM

HONOR SQUAD - TRUSTY SQUAD - TURN OUT - 7:00 AM
TURN IN - 3:30 PM

BOTH SQUADS DO THE MOWING IN THE EARLY AM THEN WORK FLOWER BEDS AND
OTHER CLEAN UP WORK LATER.

BOTH SQUADS CHECK THE HEAT INDEX AND IF IT IS UP, THEY DO TURN IN
EARLY. THE FIELD FORCE CHECKS THE HEAT INDEX EVERY DAY.

BOTH SQUADS HAVE ICE WATER FOR OFFENDERS TO DRINK ALL THEY WANT.

DUE TO HEAT, THE WORK PACE FOR THE FIELD IS TAKEN IN CONSIDERATION.

ALL OFFENDERS IN THE FIELD FORCE AND THESE SQUADS HAVE HAD THEIR HS-18
CHECKED AND NONE HAVE HEAT EXTREME LIMITS.

MEDICAL IS CHECKING ANY CHAIN TRANSFERS FOR NO EXTREME HEAT
TEMPERATURES.

FANS ARE AT THE BACK GATE FOR THE TRANSPORTATION VEHICLE.

SUPERVISORS OF WORK SQUADS HAVE BEEN TRAINED ON HEAT EXTREMES.

AUTH: C.F. STREETMAN
ASST. WARDEN
HILLTOP UNIT

Sent to: MS13340

SIZEMORE, MICHAEL

(to)

SENT BY AERVA TELETYPE 10/11 17:00 11142AM

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION
Inter-Office Communications**

To SENIOR WARDEN PAMELA WILLIAMSDate JULY 27, 1998From RON CARROLLSubject HEAT UPDATES

The following is being provided to follow up on the request concerning the item mentioned in your correspondent dated July 1, 1998.

1. On July 13, 1998 an IOC was written for an additional 62 fans. They are to be placed in J1, J2, J3, J4, Necessities, Gym, Craft Shop and Chow Hall. As of this date we have not received an answer.
2. During the week of July 20, 1998 fourteen (14) each 30" fans arrived from Security Operations. Twelve were used to replace the 20" fans in J5. The remaining two were placed in the Laundry. The twelve that were taken out are being placed in the dayrooms of J1, J2, J3 and J4.
3. On July 23 and 24 the windows of the Visitation and Gate House were measured for the installation of window tint film to help with both heat dissipation and energy cost savings. At this time a vendor has not been located to supply the material.
4. On July 27, 1998, four work orders were written to install 1 each additional fan in the dayroom of J1, J2, J3 and J4.
5. All dayroom skylights windows in J5 have been painted and this has helped slow the temperature increase.
6. The J1, J2, J3 and J4 cell blocks will also receive skylight painting as soon as possible.
7. One exhaust fan has been located and will be install in a skylight of J5A as soon as additional power can be provided for J5.
8. Additional fan could be install as soon as the additional power can be install in J5.

SENT BY AERUX TELESCOPIER 7/17/98 7:27-38 11:42AM

JULY 13 1998

0009/017

Texas Department of Criminal Justice
INSTITUTIONAL DIVISION
 William P. Hobby Safety Department
Inter-Office Communications

To Bobby Warren, Region II Asst. Director Date July 13, 1998
 Thru P. Williams, Senior Warden *PKW* 7/13/98
 From T. Atha, Risk Management Coordinator Subject Correspondence Dated July 1, 1998

The following information is being provided to your office in response to your correspondence dated July 1, 1998. We have addressed the items mentioned in your correspondence as follows:

1. **Heat and Air Flow**

On June 2, 1998, the William P. Hobby Unit Safety Department began monitoring outside and inside weather and temperature conditions, due to the extremely early onset of hot weather. We have been taking air temperature, relative humidity, apparent temperature, and air velocity readings on a daily basis. The results of these readings prompted us to seek alternative measures for reducing the heat in all living areas. Although the temperature varies from day to day and dorm to dorm, we have concentrated our efforts on 5 Dorm because of the low air velocity. All offenders are provided with a means of access to drinking water in the dorms, at recreation, and on job sites. Initially, we placed a water cooler fan in 5-A Dorm and it dropped the temperature approximately 11°; however, we requested additional fans and were denied by security operations due to the fact it was a capital purchase item. We are currently painting the sky windows in order to reduce the direct sunlight and heat in the dorm areas. We are also experimenting with a box fan that our Maintenance Department has converted into a water-cooler fan. Additionally, we have placed box fans in each dorm. We have taken air velocity readings and exceed federal guidelines with an average air flow of approximately 600 FPM. We are also considering the following options:

- 1) In 1997, two high-volume circulating fans were placed in each dorm; we are currently requesting additional high-volume circulating fans for these areas.
- 2) Placement of expanded-metal doors at each fire exit in order to produce air flow.
- 3) Placement of exhaust fans at the skylight windows in order to circulate the air flow.

We will continue to re-evaluate the heat conditions in the offender living areas, as well as pursue all means of reducing high temperature extremes.

2. **Pest Control**

On June 4, 1998, Mr. Dover of Texas Department of Criminal Justice - Pest Control/Beto I, was on the unit. He sprayed all hedges and eaves for bees, yellow jackets, and wasps. He also sprayed around the outside of all living areas, in an effort to rid them of spiders. On June 17, 1998, Mr. Dover returned for an annual spray of the entire facility. On July 9, 1998, Mr. Dover returned to spray the Medical, Commissary, and Food Service Departments due to complaints. We will continue to take every step necessary to eradicate the pest control problem.

3. **Medically Restricted Offenders**

The William P. Hobby Unit will continue to follow Unit Classification criteria for the placement of offenders in housing assignments, as per the Texas Department of Criminal Justice - Health Services.

APPENDIX 528A63

TDCJ 7466

00 11 11 10111 11111
07/27/98 10:17

0000000000

SKYVIEW HODGE UNIT

PAGE 01

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION**

Inter-Office Communications

To: All Concerned

Date: July 27, 1998

From: Warden S. Dishongh
Senior Warden



Subject: Hot Weather Illness Prevention

In response to the current heat condition the Hodge/Skyview Unit has taken the following measures to prevent or reduce the risk of heat related illness.

- * *Water fans have been installed on J-1 "Dual Diagnosis" area (Hodge Unit)*
- * *Fans are being used to cool the transportation bus while waiting to be loaded.*
- * *Fans have been installed in all housing areas on Hodge to reduce the heat.*
- * *Staff is being provided frequent breaks and supervisors have been encouraged to be acutely observant of signs and symptoms of heat exhaustion from staff and offenders.*
- * *Hot weather work policy is being emphasized to all staff and supervisors. The continuance of work when the temperature reaches 85 degrees is being restricted unless authorized by Warden or designee or provided with an air conditioned environment.*
- * *Frequent water and rest breaks for offenders working in the heat.*
- * *Ice has been made available to all offenders and staff exposed to the heat in housing as well as outdoors.*
- * *Staff and offenders have been advised of precautions to take during hot weather through the following communications:*

5/22/98 *Safety in the Sun*
6/8/98 *Hot Weather Precautions*
7/9/98 *Heat Related Precautions*

All of these communications have been disseminated through posting in all housing areas and through daily safety training for staff.

Post-It® Fax Note	7671	Date	7-27-98	# of pages	2
To	Mike Sizemore	From	S. Dishongh		
Co/Dept	Reg II	Co.	64/110		
APPENDIX 528A64		Phone	7-407		

APPENDIX 528A64

07/27/1998 15:47 3030033147

The following areas of concern where work is absolutely necessary the listed precautions have been implemented:

Kitchen: *Four additional fans have been installed
30 minute rotation schedule for offenders working in dish
washing areas*

Laundry: *Offenders are allowed to work without shirts
Water fan installed
Additional ventilation from free flow cages being applied to
exterior doors
Work schedule changed to work earlier during day to avoid
heat.*

 *** REQUESTOR: MS13340 - SIZEMORE, MICHAEL REGION II DIRECTOR'S OFFICE /

 *** SYSTEM IN BASKET PRINT ***

MESSAGE ID: 450043 DATE: 07/27/98 TIME: 11:32am PRIORITY: 000

TO: MS13340 - SIZEMORE, MICHAEL
 ADMIN TECH IV
 REGION II DIRECTOR'S OFFICE
 P.O. DRAWER 400
 TENNESSEE COLONY, TX 75861

FROM: MIWAR01 - JOHNS, L.A./KARRIKER, G.
 WARDEN/ADMN SECRETARY
 MICHAEL UNIT
 MICHAEL UNIT
 P.O. BOX 4500
 TENNESSEE COLONY, TX, 75886

SUBJECT: HEAT PRECAUTIONS RESPONSE

THE MICHAEL UNIT SUBMITS THE FOLLOWING RESPONSE CONCERNING HEAT EXHAUSTION PRECAUTIONARY MEASURES.

ALL INMATES HS-18 SCREENS HAVE BEEN REVIEWED TO INSURE ANY ANTICIPATED PRECAUTIONS COULD BE TAKEN.

ALL PSYCHIATRIC PATIENTS CURRENTLY TAKING MEDICATION WHICH CONFLICTS WITH HEAT HAVE BEEN MOVED TO 1 OR 2 ROW IN AN EFFORT TO REDUCE THE TEMPERATURE IN THEIR LIVING AREAS.

OUTSIDE WORK ASSIGNMENTS HAVE BEEN CURTAILED AS MUCH AS POSSIBLE.

ALL CORRECTIONAL STAFF ARE BEING ROTATED TO INSURE EACH OFFICER IS PERIODICALLY MOVED TO A POSITION WHERE THE HEAT IS LESS EXTREME.

ADMINISTRATION HAS REITERATED TRAINING FOR STAFF TO INSURE AWARENESS OF SIGNS OF HEAT RELATED ILLNESSES.

IF THERE ARE ANY FURTHER QUESTIONS REGARDING THIS MATTER, PLEASE DO NOT HESITATE TO CONTACT MY OFFICE.

AUTH: LARRY A. JOHNS,
 SENIOR WARDEN II
 MARK W. MICHAEL UNIT

/BLK

Sent to:	MS13340	SIZEMORE, MICHAEL	(to)
	DCR6776	CRAFT, BECKY	(to)
	MIWAR01	JOHNS, L.A./KARRIKER, G.	(to)

Texas Department of Criminal Justice
INSTITUTIONAL DIVISION
Inter-Office Communications

To Mike Sizemore
Region II Director's Office

Date 27 July 1998

From Capt. C. McKinnar
Choice Moore Unit

Subject Heat Prevention Measures

The following is in regard to our phone conversation concerning the preventable measures initiated by the Choice Moore Unit to reduce the possibility of heat related illness for offenders.

1. Field Force/Work Squads
 - A. Placed on half day schedules.
 - B. Turning out earlier in A.M. to utilize cooler temperatures.
 - C. Water breaks every 20 minutes.
2. Review of offender HSM-18 for temperature extreme restrictions.
 - A. Generated list of offenders in this category for distribution to security shifts and department heads.
3. Ice
 - A. Ice is passed out to offenders in all dormitories on days when temperatures exceed 100+ degrees.
4. Water on roofs.
 - A. Roofs of metal dormitories are sprayed with water twice daily to reduce heat within the building.
5. Offender Showers.
 - A. Extended hours of offender showers operation.
6. Ventilation Fans
 - A. Ventilation fans are placed in the rear door of all chain buses immediately upon their arrival within the sallyport area of the back gate.

cc:

Warden Laughlin
 Warden Foxworth
 Major Humphrey
 Captain Owens
 file

JEN: BT-1, D, G, G, L, D.

7-27-98 11:59 Mount, View Ext211→

11# 2

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION**

Inter-Office Communications

To: Mike Sizemore
Region II Director's Office

Date: July 27, 1998

From: Pamela S. Baggett
Warden, Mountain View Unit

Subject: MEASURES TAKEN TO PREVENT
HEAT INJURIES

- Temperature Index monitored for critical stages. Immediate notification to pull in affected offenders.
- Increased water and breaks for offenders assigned in outdoor jobs or areas of high temperatures.
- Security supervisors issued symptoms to be aware of detecting someone in heat crisis. In addition, directions to take in the event crisis develops or offenders/staff members become ill.
- Fans placed in strategic areas to increase ventilation as necessary (e.g. front gate, food service, laundry, etc...).

NOTE: All housing areas on Mountain View with the exception of Administrative Segregation are air conditioned and repairs are addressed promptly.

- Summer schedules implemented for earlier turnouts in non-air conditioned areas which will allow (e.g. special projects, field force).

PSB/sa

c: File

Attachment

15

Region III Office

INSTITUTIONAL DIVISION

FAX

Date: 07/27/98

Number of pages including cover sheet: 22

To:

JANIE COCKRELL

DEPUTY DIRECTOR
FOR SECURITY

From:

 DOYLE MCELVANEY

ACTING REGION III
DIRECTOR

Phone: (281) 369-3736

Fax phone: (281) 369-3542

REMARKS: ☐ Urgent ☒ For your review ☐ Reply ASAP ☐ Please comment

THE FOLLOWING PAGES IDENTIFY VARIOUS PRECAUTIONS
TAKEN BY REGION III UNITS IN AN EFFORT TO LESSEN THE
EFFECTS OF THE EXTREME TEMPERATURES WE ARE
CURRENTLY EXPERIENCING.

IF FURTHER INFORMATION OR CLARIFICATION IS NEEDED,
PLEASE FEEL FREE TO CONTACT THE REGION III OFFICE

DEADLINE DATE: 3 PM 7/27/98

CENTRAL	X
CLEMENS	K
DARRINGTON	X
HIGHTOWER	X
HOSPITAL-GALVESTON	
JESTER I	X
JESTER II	X
JESTER III	X
JESTER IV	X
LEBLANC	X
RAMSEY I	X
RAMSEY II	X
RAMSEY III	X
RETRIEVE	X
STILES	X

TX CITY

X

CALL McELVANEY WHEN ALL ARE IN

 REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

 ** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 448855AC DATE: 07/27/98 TIME: 03:21pm PRIORITY: 999

TO: R1SRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROSHARON, TEXAS 77583

FROM: DAUNTO6 - FOREMAN, TREASURE
 WARDEN'S SECRETARY
 DARRINGTON UNIT
 59 DARRINGTON ROAD
 ROSHARON, TEXAS 77583

SUBJECT: Reply to HEAT RELATED ISSUES

** Original Author: R1SRD01 - OFFICE, REGION III; 07/27/98 09:52am

PLEASE RESPOND BY 3 PM THIS DATE TO R1SRD01 WITH WHAT ISSUES YOUR UNIT
 HAS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS,
 SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION
 IS NEEDED FOR A REPORT TO THE DIRECTOR.

AUTH: DOYLE MCELVANEY
 ACTING REGION III DIRECTOR

** Comments From: DAUNTO6 - FOREMAN, TREASURE; 07/27/98 01:57pm
 %%%
 %%%

A M E N D M E N T

DARRINGTON UNIT HAS TAKEN THE FOLLOWING STEPS AS RELATES TO THE ABOVE
 SUBJECT MATTER.

1. HEAT RELATED ILLNESS TRAINING WAS CONDUCTED IN MAY 1998.
2. ICE WATER IS SERVED AT ALL MEALS.EVERY THIRTY MINUTES.
3. THE UNIT IS AWAITING DELIVERY OF FANS FROM HUNTSVILLE.
4. OFFENDERS WITH MEDICAL RESTRICTIONS OF EXTREME TEMPERATURE HAVE
 BEEN REVIEWED AND APPROPRIATE ACTION TAKEN; I.E., JOB CHANGES.

- ADVISING SUPERVISOR(S) OF RESTRICTION.
- FIELD FORCE WORKS A.M. ONLY AND IS WATERED EVERY THIRTY MINUTES, INSIDE AND OUTSIDE YARD WORKS A.M. AND LATE P.M. AND ARE WATERED FREQUENTLY.
 - . AGRICULTURE AND MAINTENANCE SQUADS THAT WORK IN AFTERNOON PERIODS ARE WATCHED CLOSELY FOR HEAT RELATED ILLNESS AND WATERED FREQUENTLY.
 - . WATER FOUNTAINS ARE IN ALL LIVING AND WORK AREAS.
 - . TWO SMOKE EJECTOR FANS HAVE BEEN PLACED AT THE BACK GATE FOR PLACEMENT ON TRANSFER VEHICLES TO REMOVE HOT AIR AND KEEP AIR FLOWING. STAFF HAVE BEEN ADVISED TO LOAD AND UNLOAD VEHICLES WITHOUT DELAY.
 - 3. ONE (1) LARGE (4' X 4') BOX FAN HAS BEEN PLACED IN THE DISH ROOM TO HELP ALLEVIATE THE HEAT.

PLEASE CONTACT MY OFFICE SHOULD YOU HAVE ANY QUESTIONS OR REQUIRE ADDITIONAL INFORMATION.

UTH: D.L. STACKS
SENIOR WARDEN II
TEF

○ to: RISRD01 OFFICE, REGION III (to)

REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

SYSM INBASKET PRINT ***

MESSAGE ID: 448855A DATE: 07/27/98 TIME: 01:59pm PRIORITY: 999

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583

FROM: DAUNTO6 - FOREMAN, TREASURE
WARDEN'S SECRETARY
DARRINGTON UNIT
59 DARRINGTON ROAD
ROSHARON, TEXAS 77583

SUBJECT: Reply to HEAT RELATED ISSUES

** Original Author: R1SRD01 - OFFICE, REGION III; 07/27/98 09:52am

PLEASE RESPOND BY 3 PM THIS DATE TO R1SRD01 WITH WHAT ISSUES YOUR UNIT
HAS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS,
SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION
IS NEEDED FOR A REPORT TO THE DIRECTOR.

UTH: DOYLE MCELVANEY
ACTING REGION III DIRECTOR

** Comments From: DAUNTO6 - FOREMAN, TREASURE; 07/27/98 01:57pm
%%
%%

DARRINGTON UNIT HAS TAKEN THE FOLLOWING STEPS AS RELATES TO THE ABOVE
SUBJECT MATTER.

- * REDUCED LINE HOURS TO 12:00 NOON.
- * OUTSIDE TRUSTEES ARE BEING AFFORDED UNLIMITED WATER AT WORK SITES;
LINE OFFENDERS ARE BEING WATERED EVERY THIRTY MINUTES.

PLEASE CONTACT MY OFFICE SHOULD YOU HAVE ANY QUESTIONS OR REQUIRE
ADDITIONAL INFORMATION.

○ H: D.L. STACKS
SENIOR WARDEN II
TEF

ent to: R1SRD01

OFFICE, REGION III

(to)

REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 448855A DATE: 07/27/98 TIME: 03:11pm PRIORITY: 999

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77593

FROM: BAWAR03 - FLAKES, GARLAND
SENIOR WARDEN
LEBLANC UNIT
3695 FM 3514
BEAUMONT, TX 77705

SUBJECT: Reply to HEAT RELATED ISSUES

Original Author: R1SRD01 - OFFICE, REGION III; 07/27/98 09:52am
PLEASE RESPOND BY 3 PM THIS DATE TO R1SRD01 WITH WHAT ISSUES YOUR UNIT
HAS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS,
SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION
IS NEEDED FOR A REPORT TO THE DIRECTOR.

AUTH: DOYLE MCELVANEY
ACTING REGION III DIRECTOR

*** Comments From: BAWAR03 - FLAKES, GARLAND; 07/27/98 02:24pm
THE LEBLANC UNIT IS MANAGING OFFENDERS ACCORDING TO THE HEAT RELATED
E-MAIL ON 08 JULY 1998, TRAINING PROVIDED BY WARDEN LORIMIER IN STAFF
MEETINGS, AND E-MAIL PROVIDED TO SAFETY.

THE FIELD FORCE TURNS OUT FOR FIELD WORK ONLY IN THE MORNING. THE
AFTERNOON FIELD FORCE TURNS OUT ONLY TO DO INDOOR DETAILS, AS NEEDED.

THE INSIDE YARD (6AM TO 4PM), TURNS OUT IN THE MORNING AND HAS LIMITED
AFTERNOON DETAILS, AS NEEDED.

THE OUTSIDE YARD (6AM TO 4PM) TURNS OUT IN THE MORNING AND HAS LIMITED
AFTERNOON DETAILS, AS NEEDED.

WATER COOLERS ARE ON EVERY DORM AND BETWEEN 12PM TO 1PM, 1 FIVE GALLON
BLOCK OF ICE IS PLACED IN EVERY COOLER ON A DAILY BASIS.

THE UNIT HAS TWO (2) FANS IN EVERY DAYROOM AND LIVING AREA.

LEBLANC UNIT BEING A SUBSTANCE ABUSE PROGRAM, ONLY HAS THE
ENDERS WORK A HALF A DAY AND THEY ARE IN TREATMENT THE OTHER HALF.
IF YOU SHOULD NEED MORE INFORMATION FROM THE LITTLE UNIT THAT DOES
UCH, PLEASE ADVISE.

AVE A SUPER DAY!

UTH: G KZ FLAKES
LEBLANC UNIT
SR WARDEN

ent to: R1SRD01

OFFICE, REGION III

(ts)

REQUESTOR: MMU8332 - MURPHY, MARY ANN REGION III DIRECTOR'S OFFICE ***

SYSM IN BASKET PRINT ***

MESSAGE ID: 451429 DATE: 07/27/98 TIME: 02:10pm PRIORITY: 000

TO: MMU8332 - MURPHY, MARY ANN
ADMINISTRATIVE ASSISTANT
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583

FROM: RIWAR12 - DOUGHTY, DAVID
WARDEN, SENIOR
RAMSEY I UNIT
ROSHARON

SUBJECT: HEAT RELATED ISSUES

** Sent by Alternate User "RIUNTO6" for "RIWAR12" ***

THE BELOW RESPONSE IS SUBMITTED IN REFERENCE TO HEAT RELATED ISSUES.
THE RAMSEY I UNIT PROVIDES ANNUAL HEAT TRAINING FOR STAFF AND
OFFENDERS. FANS ARE USED IN THE LIVING AREAS. ICE IS AVAILABLE FOR
WORK DETAILS AND EMPLOYEES. DRINKING WATER IS AVAILABLE FOR EMPLOYEES
AND OFFENDERS. OUTSIDE WORK DETAIL HOURS ARE CONSISTENT WITH THE
COOLER PART OF THE DAY. EXCEPTION BEING AGRICULTURE TRUSTEES WHO
OPERATE MACHINERY AND PROVIDE ESSENTIAL FUNCTIONS. INSIDE/OUTSIDE
TEMPERATURE READINGS TO IDENTIFY HEAT EXTREMES IN ALL AREAS OF THE
UNIT.

WITH: MAJOR REEVES/RAMSEY I UNIT

Sent to:	MMU8332	MURPHY, MARY ANN	(to)
	RIUNTO6	WHEARLEY, KATHEY	(to)

REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 451392 DATE: 07/27/98 TIME: 01:41pm PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583

FROM: R2WAR01 - BUCKHANAN, LINDA
ADMIN TECH II-WARDEN'S OFFICE
RAMSEY II UNIT
1200 FM 655
ROSHARON, TX 77583

SUBJECT: HEAT RELATED ISSUES

RE: HEAT RELATED ISSUES (448855; DATED 7/27/98)

RAMSEY II UNIT HAS TAKEN THE BELOW LIST OF PRECAUTIONS TO ADDRESS THE
REDUCTION OF HEAT ISSUES.

1. FANS HAVE BEEN PLACED IN THE CELL BLOCK AND DORMITORY LIVING AREAS.
2. FIELD FORCE WORK HOURS WERE ARRANGED FOR EARLY MORNING TURN-OUT AND TURN-IN PERIODS.
3. HAVE PROVIDED WORK CREWS WITH ICE AND WATER.
4. INMATES ON HEAT SENSITIVE MEDICATION ARE SCREENED FOR SPECIAL TRANSPORTATION.
5. ALL INMATE WORK SUPERVISORS HAVE BEEN TRAINED TO TAKE PRECAUTIONS IN WORKING IN HOT WEATHER, AND HOW TO RECOGNIZE HEAT RELATED SICKNESSES.

AUTH: A. COLLINS, ASSISTANT WARDEN/RAMSEY II UNIT

Sent to: R1SRD01 OFFICE, REGION III (to)

 REQUESTOR: R1SRD01 ~ OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

 ** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 452154 DATE: 07/27/98 TIME: 02:31pm PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROSHARON, TEXAS 77583

FROM: R3WAR01 - THORNTON, MARY
 ADMIN TECH II/WARDEN SECTY.
 RAMSEY III UNIT
 1300 FM 655, ROSHARON
 TEXAS 77583

SUBJECT: HEAT RELATED INFO/RAMSEY III

THE RAMSEY III UNIT ADMINISTRATION ARE FOLLOWING THE BELOW GUIDE-
 LINES IN REGARDS TO THE HEAT RELATED WEATHER...

MAIN BLDG. - DORMS HAVE A WATER FOUNTAIN INSTALLED/COOL WATER
 EXPANSION FAC. - WATER COOLERS WITH COOL WATER AVAILABLE
 RUSTY CAMP - DORMS HAVE A WATER FOUNTAIN INSTALLED/COOL WATER

ALL DEPARTMENT HEADS AND SUPERVISORS ARE MONITORING WORKING CONDITIONS
 OF ALL WORK CREWS (I.E., LAUNDRY, FOOD SERVICE, WORK SQUADS & ETC.)
 AND GIVING ADDITIONAL BREAKS AND WATER.

AUTH: JACKIE EDWARDS
 SENIOR WARDEN
 RAMSEY III UNIT

Sent to:	R1SRD01	OFFICE, REGION III	(to)
	GG01051	GOMEZ, GARY	(to)
	WARDENS	<list>	(to)

 REQUESTOR: RISRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

 ** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 448855A DATE: 07/27/98 TIME: 01:54pm PRIORITY: 999

TO: RISRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROUSHARON, TEXAS 77583

FROM: RVWAR15 - MCELVANEY, D. B.
 SENIOR WARDEN I
 RETRIEVE UNIT
 RT. 5, BOX 1500
 ANGLETON, TEXAS 77515

SUBJECT: Reply to HEAT RELATED ISSUES

** Original Author: RISRD01 - OFFICE, REGION III; 07/27/98 09:52am

PLEASE RESPOND BY 3 PM THIS DATE TO RISRD01 WITH WHAT ISSUES YOUR UNIT
 AS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS,
 SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION
 IS NEEDED FOR A REPORT TO THE DIRECTOR.

AUTH: DOYLE MCELVANEY
 ACTING REGION III DIRECTOR

** Comments From: RVWAR15 - MCELVANEY, D. B.; 07/27/98 01:40pm
 THE FOLLOWING ARE STEPS THE RETRIEVE UNIT HAS TAKEN FOR THE HEAT:

1) HEAT RELATED ILLNESS TRAINING HAS BEEN CONDUCTED.
 2) ICE WATER IS SERVED AT ALL MEALS
 3) THE UNIT HAS PURCHASED 8 - 36" FANS AND IS USING TWO PURCHASED LAST
 YEAR.
 4 - IN DAYROOMS
 4 - IN LAUNDRY
 4 - HALLWAY
 5) SIX MORE FANS HAVE BEEN ORDERED.
 6) THE UNIT WILL RECEIVE TWO MORE FANS FROM HUNTSVILLE.
 7) INMATES WITH MEDICAL RESTRICTIONS OF EXTREME TEMPERATURE HAVE BEEN
 REVIEWED AND APPROPRIATE ACTION TAKEN: I.E. JOB CHANGES, ADVISE
 SUPERVISORS OF RESTRICTIONS.
 8) FIELD FORCE WORKS AM ONLY AND WATERED FREQUENTLY. (EVERY 30 MIN.)
 9) INSIDE AND OUTSIDE YARD WORK AM ONLY AND ARE WATERED FREQUENTLY.
 10) AGRICULTURE AND MAINTENANCE SQUADS THAT WORK IN AFTERNOON PERIODS

WATCH CLOSELY FOR HEAT RELATED ILLNESSES AND WATERED FREQUENTLY.

WATER FOUNTAINS ARE IN ALL LIVING AND WORK AREAS.

ONE SMOKE EJECTOR FAN HAS BEEN PLACED AT THE BACKGATE FOR PLACEMENT
IN TRANSFER VEHICLES TO REMOVE HOT AIR AND KEEP AIR FLOWING. STAFF HAVE
BEEN ADVISED TO LOAD AND UNLOAD VEHICLES WITHOUT DELAY.

Sent to: R1SRD01

OFFICE, REGION III

(to)

REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 448855A DATE: 07/27/98 TIME: 11:10am PRIORITY: 999

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583

FROM: STWAR03 - KEETON, CHUCK
WARDEN
STILES UNIT
STILES UNIT
3060 FM 3514
BEAUMONT, TX 77705

SUBJECT: Reply to HEAT RELATED ISSUES

*** Original Author: R1SRD01 - OFFICE, REGION III; 07/27/98 09:52am

PLEASE RESPOND BY 3 PM THIS DATE TO R1SRD01 WITH WHAT ISSUES YOUR UNIT
AS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS,
SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION
IS NEEDED FOR A REPORT TO THE DIRECTOR.

UTH: DOYLE MCELVANEY
ACTING REGION III DIRECTOR

*** Comments From: STWAR03 - KEETON, CHUCK; 07/27/98 11:06am
WE HAVE DONE SEVERAL THINGS.

. TRAINING--THE INFORMATION FROM DR. LITHICUM WAS DISSEMINATED.
. WORK HOURS--THE LINE GOES OUT AT 6AM AND IS IN BY NOON DAILY.
. FOOD SERVICE--TEA AND WATER ARE AVAILABLE AT MEALS.
. HOUSING--ICE IS BEING SENT TO ALL LIVING AREAS.
. FANS--ADDITIONAL FANS HAVE BEEN INSTALLED IN THE EXPANISON DORMS;
ADDITIONALLY, MORE FANS HAVE BEEN APPROVED BY MR. GOMEZ, AND WE ARE
WAITING THEM.

PLEASE LET ME KNOW IF THIS IS SUFFICIENT. THANKS.

HUCK KEETON
STILES UNIT

cc to: R1SRD01

OFFICE, REGION III

(to)

 REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

 *** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 449268 DATE: 07/27/98 TIME: 11:34am PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROSHARON, TEXAS 77583

FROM: GCUNTO1 - CROSS, FRED D.
 CAPTAIN
 TEXAS CITY SHELTERED HOUSING
 (PHYSICAL) 5509 ATTWATER AVE.
 TEXAS CITY, TX
 (MAILING) RT. 4 BOX 1174
 DICKINSON, TX 77539

SUBJECT: HEAT RELATED ISSUES

THE SOUTHERN REGION MEDICAL FACILITY/TEXAS CITY SHELTERED HOUSING
 OFFERS THE FOLLOWING RESPONSE TO HEAT RELATED ISSUES:
 1. ICE WATER AND TWO FANS PROVIDED IN OFFENDER DAYROOMS.
 2. ICE WATER AND MORE FREQUENT BREAKS/REST ARE PROVIDED FOR OUTSIDE
 OFFENDER WORKERS.
 3. EMPLOYEES AND OFFENDERS WORKING OUTSIDE HAVE BEEN PROVIDED HEAT
 RELATED TRAINING.
 4. HOURS FOR OUTSIDE OFFENDER WORKERS HAVE BEEN REDUCED TO 7:00 AM
 - 11:00 AM. DURING THE PM THE WORKERS WILL BE ASSIGNED TO WORK IN
 AIR CONDITIONED BUILDINGS.
 5. HEAT CONDITIONS WILL BE CONTINUOUSLY MONITORED.

AUTH: RICHARD A. TRINCI, JR./SENIOR WARDEN
 SOUTHERN REGION MEDICAL FACILITY

Sent to:	R1SRD01	OFFICE, REGION III	(to)
	HGWAR23	TRINCI, RICHARD	(to)
	GCWAR11	TRINCI, RICHARD	(to)

SEE ADENDUM

 * REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE *

 ** S Y S M I N B A S K E T P R I N T **

MESSAGE ID: 452909 DATE: 07/27/98 TIME: 03:37pm PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROSHARON, TEXAS 77583

FROM: GCUNT21 - COX, RICHARD
 MAJOR
 SOUTHERN REGION MED FACILITY
 TEXAS CITY

SUBJECT: ADDENDUM:HEAT RELATED ISSUES

THE CONSTRUCTION CREW THAT IS CURRENTLY WORKING ON THE EXPANSION DORM
 * THE SOUTHERN REGION MEDICAL FACILITY/TEXAS CITY SHELTERED HOUSING
 PROVIDED WITH ICE WATER ON A DAILY BASIS, THEY ARE ALSO ABLE TO WORK
 IN AN EXTREMELY RELAXED ENVIRONMENT AND CAN TAKE BREAKS AT WILL.

NO ADDITIONAL PRECAUTIONS NEEDED AT HOSPITAL GALVESTON.

AUTH: RICHARD A. TRINCI, JR/SENIOR WARDEN
 SOUTHERN REGION MEDICAL FACILITY

sent to:	R1SRD01	OFFICE, REGION III	(to)
	HGWAR23	TRINCI, RICHARD	(to)
	GCWAR11	TRINCI, RICHARD	(to)

** REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE **

** S Y S M I N B A S K E T P R I N T **

MESSAGE ID: 451616 DATE: 07/27/98 TIME: 02:01PM PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583

FROM: CWAR01 - GREEN, MARGO
WARDEN
CENTRAL UNIT
SUGAR LAND

SUBJECT: RESPONSE TO HEAT ISSUES

THE CENTRAL UNIT IS TAKING THE FOLLOWING ACTIONS AS
CAUTIONARY MEASURES DURING THE SEVERE HEAT CONDITIONS.

. ALL WATER COOLERS ARE BEING MONITORED REGULARLY TO ENSURE
THEY ARE FUNCTIONAL.

. ICE IS BEING CARRIED AROUND TO ALL PICKETS AT LEAST TWICE A
DAY FOR THE STAFF.

. ALL FANS ARE MONITORED ON A DAILY BASIS TO ENSURE THEY ARE
FUNCTIONAL, IF NOT, THEY ARE HANDLED AS AN EMERGENCY REQUEST.

. ALL VENTS ARE CHECKED TO ENSURE THEY ARE OPEN AND WORKING
FOR APPROPRIATE AIR FLOW.

. WORK HOURS HAVE BEEN CHANGED FOR THE OUTSIDE WORK FORCE
TO AN EARLIER TURN OUT TIME.

. FOOD SERVICE DEPT. AND THE FIELD FORCE ARE COORDINATING
EFFORTS AND PROVIDING ICE BLOCKS TO THE FIELD FORCE WATER
AGON TRAIL TO COOL DOWN WATER TEMPS.

. ALL DEPARTMENTS HAVE BEEN ADVISED TO WORK AT A SLOWER PACE
AND TO READ AND MONITOR ALL SAFETY REQUIREMENTS RELATED TO HEAT.

BT:MARGO GREEN

SENIOR WARDEN
CENTRAL UNIT

Sent to: R1SRD01
CWAR01

OFFICE, REGION III
GREEN, MARGO

(to)
(to)

 REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE

 S Y S M I N B A S K E T P R I N T

MESSAGE ID: 448855A DATE: 07/27/98 TIME: 11:43am PRIORITY: 999

TO: R1SRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROUSHARON, TEXAS 77583

FROM: CNWAR16 - FOSTER, TERRY
 WARDEN
 CLEMENS UNIT
 CLEMENS UNIT
 RT. 1, BOX 1077
 BRAZORIA, TX 77422

SUBJECT: Reply to HEAT RELATED ISSUES

*** Sent by Alternate User "CNUNT07" for "CNWAR16" ***
 *** Original Author: R1SRD01 - OFFICE, REGION III; 07/27/98 09:52am

PLEASE RESPOND BY 3 PM THIS DATE TO R1SRD01 WITH WHAT ISSUES YOUR UNIT HAS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS, SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION IS NEEDED FOR A REPORT TO THE DIRECTOR.

AUTH: DOYLE MCELVANEY
 ACTING REGION III DIRECTOR

*** Comments From: CNWAR16 - FOSTER, TERRY; 07/27/98 11:14am

1. ALL OUTSIDE STAFF HAVE BEEN TRAINED AND WERE REQUIRED TO READ AND FAMILIARIZE THEMSELVES WITH AND SIGN A STATEMENT CONCERNING THE RECOGNITION OF HEAT RELATED ILLNESSES.

2. THE FOOD SERVICE CAPTAIN IS UTILIZING STAINLESS STEEL 5 GALLON CONTAINERS TO FREEZE EXTRA ICE FOR USE IN THE BUILDING AND THE FIELDS.

3. CLASSIFICATIONS HAS COORDINATED WITH HEALTH SERVICES ON ALL OFFENDERS THAT HAVE MEDICAL RESTRICTIONS CONCERNING HEAT AND HAVE REVIEWED THESE JOB ASSIGNMENTS TO ASSURE THAT NO OFFENDER IS WORKING OUTSIDE HIS MEDICAL RESTRICTION.

4. SECURITY STAFF HAS BEEN CAUTIONED AS TO THE NECESSITY TO NOT IMPEDE CHAIN BUSES AT THE BACKGATE.

5. ALL STAFF IS AWARE AND ARE ACTIVELY MONITORING THE HEAT AND THOSE UNDER THEIR SUPERVISION FOR SYMPTOMS AND SIGNS OF HEAT RELATED ILLNESS.
6. THE FIELD FORCE SUPERVISORS ARE GIVING WATER BREAKS MORE FREQUENTLY AS THEY DETERMINE NECESSARY AND ARE LETTING THE OFFENDERS WORK AT THEIR OWN PACE.
7. THE LAUNDRY DEPT. HAS IMPLEMENTED THE OPPORTUNITY FOR ALL OFFENDERS TO TAKE BREAKS AS THEY DEEM NECESSARY. THEY ARE ALSO PROVIDED ICE IN THE LAUNDRY SERVICES DEPARTMENT.

AUTHORITY: TERRY FOSTER, SENIOR WARDEN

Sent to: RISR001 OFFICE, REGION III (to)

** REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE **

** S Y S M. I N B A S K E T. P R I N T **

MESSAGE ID: 448855A DATE: 07/27/98 TIME: 02:44pm PRIORITY: 999

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583.

FROM: HIWAR03 - SMITH, LYNN
WARDEN
HIGHTOWER UNIT
ROUTE 3 BOX 9800
DAYTON, TEXAS 77535

SUBJECT: Reply to HEAT RELATED ISSUES

** Original Author: R1SRD01 - OFFICE, REGION III; 07/27/98 09:52am

PLEASE RESPOND BY 3 PM THIS DATE TO R1SRD01 WITH WHAT ISSUES YOUR UNIT
HAS TAKEN CONCERNING REDUCTION OF HEAT, IE, TRAINING, FANS IN DAYROOMS,
SERVING ICE WATER, REDUCED OUTDOOR WORK HOURS, ETC. THIS INFORMATION
IS NEEDED FOR A REPORT TO THE DIRECTOR.

ATTN: DOYLE MCELVANEY
ACTING REGION III DIRECTOR

** Comments From: HIWAR03 - SMITH, LYNN; 07/27/98 02:40pm

RE L. V. HIGHTOWER UNIT RESPONDS AS FOLLOWS:

STAFF HAS BEEN TRAINED IN REGARDS TO HEAT AWARENESS

REDUCTION OF WORK HOURS

HAVE ORDERED FANS FOR EXPANSION DORMS

WORKING ON IDEAS TO GET AND WATER TO CELLS. INMATES DO HAVE
ACCESS TO THEIR CELLS AT ALL TIMES SO THEY CAN GET DRINKING
WATER AS NEEDED.

IA

nt to: R1SRD01 OFFICE, REGION III (to)

* REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE ***

** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 452114 DATE: 07/27/98 TIME: 02:34pm PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
REGIONAL STAFF
REGION III DIRECTOR'S OFFICE
400 DARRINGTON ROAD
ROSHARON, TEXAS 77583

FROM: J3WAR01 - LEHRMANN, MARY ANN
ADMIN TECH II
JESTER III UNIT
RICHMOND, TEXAS 77469

SUBJECT: REPLY HEAT RELATED ISSUES

THE FOLLOWING PROACTIVE STEPS HAVE BEEN INITIATED ON JESTER UNITS I,
III, AND JESTER III TRUSTY CAMP CONCERNING HEAT AFFECTS ON INMATES
STAFF.

REDUCED TURN-OUT HOURS FOR OUTSIDE LINES AND SQUADS.

CHILLED WATER FOUNTAINS IN DORMITORIES OR ICE PROVIDED WHERE CHILLED
WATER FOUNTAINS ARE NOT PRESENT.

ICE WATER AVAILABLE/SERVED WITH ALL MEALS.

HEAT EMERGENCY RELATED TRAINING TO ALL STAFF.

ICE WATER FOR ALL OUTSIDE SQUADS.

HOUSING UNIT FANS.

BACKGATE FANS (UPON ANTICIPATED 7/31/98 DELIVERY).

INCREASED FREQUENCY OF BREAK.

INMATE SCREENING FOR PSYCH MEDICATIONS.

EACH INMATE IN TRACTOR SQUAD IS PROVIDED AN INDIVIDUAL WATER
COOLER.

WITH: FRED BECKER, SENIOR WARDEN, JESTER UNITS I, II, AND III
B/ML

sent to:	R1SRD01	OFFICE, REGION III	(to)
	J3WAR01	LEHRMANN, MARY ANN	(to)
	J1WAR01	HORELICA, SHARON	(to)
	J2WAR01	I/M RECORDS-J2	(to)
	J3WAR16	BECKER, FRED	(to)
	J3WAR17	ADAMS, JOHN	(to)
	J1UNT08	AUGUST, BRUCE A.	(to)

 ** REQUESTOR: R1SRD01 - OFFICE, REGION III REGION III DIRECTOR'S OFFICE **

 S Y S M I N B A S K E T P R I N T *****

MESSAGE ID: 449679 DATE: 07/27/98 TIME: 01:08pm PRIORITY: 000

TO: R1SRD01 - OFFICE, REGION III
 REGIONAL STAFF
 REGION III DIRECTOR'S OFFICE
 400 DARRINGTON ROAD
 ROSHARON, TEXAS 77583

FROM: J4UNT01 - BALL, KAREN L.
 WARDENS SEC /ALL GEN CORRES
 JESTER IV UNIT
 RICHMOND, TX. 77469

SUBJECT: RESPONSE TO MESSAGE 448855

TO: MR. DOYLE MCELVANEY
 ACTING REGION III DIRECTOR

FROM: SGT. B. WILSON
 JESTER UNIT IV

SUBJECT: RESPONSE TO MESSAGE I.D. #448855
 HEAT RELATED ISSUES

I RESPONSE TO YOUR E-MAIL RECEIVED ON THIS DATE: THE JESTER IV UNIT
 IS A CLIMATE CONTROLLED FACILITY, WITH ALL AREAS OF THE BUILDING,
 INCLUDING HOUSING AREAS, DAYROOMS, THE BACKGATE AND OUTSIDE PICKETS
 BEING AIR CONDITIONED. ALL ACTIVITIES ARE CONDUCTED INSIDE OF THE
 FACILITY, WITH THE EXCEPTION OF A WORK THERAPY CREW. THIS CREW WORKS
 OUTSIDE OF THE MAIN BUILDING, BUT WITHIN THE PERIMETER FENCE. IN
 RESPONSE TO THE HEAT, THEY HAVE SHORTENED THEIR WORK HOURS, STAYING
 INSIDE NO LATER THAN 1100 HOURS. OFFICERS SUPERVISING THE WORK CREW
 HAVE BEEN INSTRUCTED TO GIVE FREQUENT WATER BREAKS, AND TO CLOSELY
 MONITOR OFFENDERS FOR HEAT RELATED PROBLEMS. ALL PERIMETER PICKETS ARE
 EQUIPPED WITH DRINKING FOUNTAINS, AND ICE IS DELIVERED DAILY. ALL
 DAYROOMS, CELLS, AND HALLWAYS LEADING TO LIVING AREAS ARE EQUIPPED WITH
 DRINKING FOUNTAINS.

AUTHORITY: KENNETH O. NEGBENEBOUR
 SENIOR WARDEN

JESTER UNIT IV

at to: RISRD01

OFFICE, REGION III

(to)

Attachment

16

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION**

Inter-Office Communications

To: Gary L. Johnson
Director-ID

Date: July 27, 1998

From: Douglas J. Dretke
Region IV Director

Subject: HIGH TEMPERATURE

The following is a list of actions the Region IV Units have taken to reduce the effects of HIGH TEMPERATURES to personnel (offenders and employees).

Briscoe Unit

1. Ice water for picket officers.
2. Turn out day room lights, to reduce heat.
3. Turn on purge fans in the housing to better circulate the air.
4. More frequent water breaks for work and recreation offenders.
5. Employee and offenders have been given related heat training.
6. Continually monitoring heat index.
7. Provide more indoor recreation activities during extreme heat.

Connally Unit

1. Ordered 25 fans to be placed throughout the unit for employees and inmates.
2. Outside work squads working morning hours only unless approved by warden.
3. Officers are rotating from floors to pickets when possible every two hours, instead of every four hours.
4. Officers can get ice at designated areas on each building.
5. More frequent water breaks for offenders working outside jobs/jobs in kitchen.
6. Safety training.

Cotulla Unit

Offenders:

1. Workplace - offenders are provided extra water and ice in water coolers.
2. Work schedule - offenders assigned to field work, to include community squads, are working in a.m. until 12 noon. However, if work is urgent or an emergency, outside trustees are utilized.
3. All offenders working in field, garden and community squads, etc., are receiving training about heat - related illness.
4. Offenders working in direct sunlight are provided work hats and frequent breaks.
5. Offender housing is air conditioned so no fans are necessary. However, fans are available in the event the air system goes down.

Employees:

1. Employees assigned to outside positions, recreation yard, outside yard squads, pickets, etc., are provided ice water and given frequent breaks.
2. Employees have received training on heat related illness at shift briefings.
3. Employees working outside squads are provided cowboy hats.
4. The unit is air conditioned throughout. However, if the system goes down, fans are available.

Ft. Stockton Unit

1. Mr. Joe Ray Chaves, Unit Safety Officer has accomplished safety training regarding heat injuries. Officers assigned to the recreation yard have been instructed to closely monitor all offenders during outside recreation activities.
2. Major Bryan has distributed in depth safety guidelines to security officers working all three shifts and to field officers and community work squad officers. Captain Barkley and Major Bryan continue to stress almost daily the importance of reduced work effort and frequent water breaks to field and community work squad officer.
3. Outside work squads have been purged of any offenders who have medical restrictions against working in hot weather or who are prescribed psychotropic medications.
4. The unit field force now only turn out one long half to preclude working in the heat of the day. One of the officers assigned to the Field is a certified emt.
5. The unit central control notifies outside work squad officers and field officers hourly of heat index so proper precautions can be taken.
6. Ice water has been placed at center hall for the officer.

Garza East & West Unit

1. Water coolers in housing areas for employees.
2. Change of work schedules, field has am turnout only.
3. Training for employees and offenders.
4. Purge fans are being operated continuously until further notice.
5. Heat alert system has been put into place, temp and humidity monitored and announced over radio to alert employees that we are in level one.
6. Water served during all meals.

Lynaugh Unit

1. Extra water in dorms and workplaces - yes.
2. Ice provided - yes.
3. Change of work schedules - Inmates are being turned out earlier in the day.
4. Training - is ongoing, and will be brought forward again at the unit staff meeting this week (Thursday, 7/30/98).
5. Fans - 22 have been requested, but not yet received at the unit.
6. ETC. - We are following guidelines of the heat related index. Also, temperatures have been down in this area due to receiving some rain.

McConnell Unit

1. Placed water containers in living areas to provide cool drinking water for officers and offenders.
2. Line turn out 0600 to 1200, no pm turnout.
3. Trained staff and offenders on AD 10.64.
4. Fans ordered for common areas in housing areas.
5. Modified vents in dormitories.

6. Constructed and installed barred screen doors in dormitory fire exits so that solid doors could be open.
7. Provide more frequent water breaks for field force.
8. All trusty squads allowed to work at their own pace.
9. Monitor temperature in living areas.
10. Ordered fans for the food service department.
11. Constructed and installed fence gate in laundry truck garage door so solid door can stay open during operation.

Stevenson Unit

1. Water in housing areas and workplaces - all housing areas and perimeter pickets for the employees. These water coolers are checked daily for water and ice, and are filled as needed. Offenders working in the garden squads are given water breaks every thirty minutes, with an opportunity to sit down during these break periods. When level one heat index is reached, the frequency of water breaks increases. Most work sites receive water breaks as needed. Also, any offenders with temperature extreme or humidity extremes restrictions on his HSM-18 are returned to the unit when level one heat index is reached. All other squads working inside and outside the unit have free access to water.
2. Change in work schedules - offenders working in the garden squads are now turned out at an earlier time. Offenders turnout at 5:50 a.m., and return at 11:30 a.m.
3. Training - temperature extremes in the workplace was the training topic for the Stevenson Unit's mandatory training. This training was conducted on May 18-20, 1998. All employees and offenders were trained on this topic. Also, all staff members are instructed to immediately notify the medical department of any offender or staff member who may be experiencing any of the symptoms associated with heat exhaustion or dehydration.
4. Fans - The purge fans in the offender housing areas are being utilized to combat the temperature extremes. A schedule has been comprised for staff to utilize these fans during the afternoon hours. Also, 16 fans were ordered for use in J-5 dormitories due to the dormitories being the least ventilated housing areas.
5. The radio picket constantly checks the temperature and heat index, when level one is reached, it is immediately broadcast to all staff so that appropriate precautions can be followed.

Segovia Unit

1. Increase the amount of ice and cold water for offenders and officers.
2. The fans are constantly on and also the ventilation system is monitored on a daily basis.
3. We monitor temperature reading on a daily basis.
4. We have submitted a proposal for eighty (80) new fans for the offender dorms.

Torres Unit

1. Ice water has been made available in all housing building.
2. This unit has been on an a.m. only line turn out for approx. 3 months. Hours for those having to work outside in the direct sun have been adjusted to earlier times as much as is possible. Convenience breaks are being emphasized and encouraged.
3. All C.D.S.O.S have received heat related training from the unit's Risk Management officer and have in turn trained staff in their respective departments/shifts.

DJD/pg

dretke/heat.doc/pg

Attachment

17

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION**

Inter-Office Communications

To: Janie Cockrell
Deputy Director for Security
Institutional Division

Date: July 27, 1998

From: John Gilbert
Region V Director

Subject: Heat Problems - Actions Taken

In response to a telephone call this morning from Sheila Thompson from your office, the Region V Units have been surveyed as to special precautions they are taking related to the high daily temperatures that Texas is experiencing. I am attaching a copy of the results of that survey.

The Region V Director's Office (through Warden Woods) had previously instructed the units to adjust outside working hours to morning hours only.

On July 1, 1998, the Region V Unit Wardens were advised via telephone by my office that inmates on psychotropic medications were to be transported very late at night or very early in the mornings or placed on an air conditioned van as needed when transported.

On July 13, 1998, a survey was conducted by my office per instructions from Janie Cockrell's office. This survey was to determine how many fans were required by the Region V Units. Results of that survey were e-mailed to Ms. Cockrell's office the same day.

Should you require additional information, please give me a call.

JG:rcn
Attachment

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF TEXAS
HOUSTON DIVISION**

STEPHEN MCCOLLUM, *et al.*,
Plaintiffs,

v.

BRAD LIVINGSTON, *et al.*,
Defendants.

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§

CIVIL NO. 4:14-CV-3253

Exhibit 15

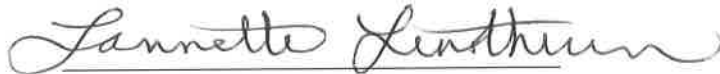
DECLARATION OF LANNETTE LINTHICUM, M.D.

"I am over 21 years of age, of sound mind, capable of making this declaration, and personally acquainted with the facts herein stated.

"I am a custodian of records for the Health Services Division of the Texas Department of Criminal Justice ("TDCJ"). I have been requested to provide true and correct copies of heat related documentation and correspondence maintained in my files. Attached are true and correct copies of the responsive records which are kept by the TDCJ in the regular course of its business activity. The entries of such records were made as a regularly conducted activity and a regular practice of the TDCJ, and were made at or near the time of the occurrence of the matters set forth by, or from information transmitted by, a person with knowledge of those matters.

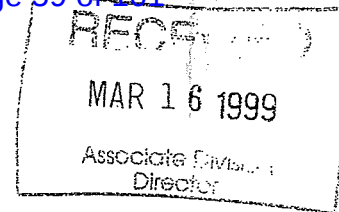
"My name is Lannette Linthicum and I am an employee of the TDCJ, a governmental agency. I am executing this declaration as part of my assigned duties and responsibilities. I declare under penalty of perjury that the foregoing is true and correct."

Executed in Walker County, State of Texas, on the 15 day of June, 2016.

A handwritten signature in cursive script that reads "Lannette Linthicum".

Lannette Linthicum, M.D.
Director, Health Services Division
Texas Department of Criminal Justice

**Texas Department of Criminal Justice
INSTITUTIONAL DIVISION**



Inter-Office Communications

To: Distribution

Date: March 12, 1999

From: Gary L. Johnson
TDCJ-ID Director

Subject: Working Group:
Preparation for Summer Heat

You have been chosen by your division/departement head to serve on a working group that will be tasked with making preparations for summer heat. 1998 presented us with a sweltering summer, and 1999 could very well do the same. With that in mind, and at the request of Mr. Scott, this working group has been organized to discuss measures that the agency may take to cope with such conditions. Janie Cockrell, Deputy Director for Security, will serve as chairperson for the committee.

An initial meeting will be scheduled for either the latter part of March or the beginning of April, depending on prior commitments of those serving on the committee. You will be notified with details as they come available.

Thank you for your participation and your ongoing commitment to the agency.

Distribution:

Warden Harry Kinker, Dominguez State Jail
Nathaniel Quarterman, Assistant Director, State Jail Division
Tory Nalbone, Environmental Affairs
Bill Barry, Assistant Deputy Director, Facilities Division
Marjorie Pulvino, Health Services Liaison
Keith Clendennen, Program Administrator, Offender Grievance
Bob Koenig, Risk Management
Mike Manghum, Director of Programs, Transportation
Darin Pacher, Plans and Operations
Gary Gomez, Region III Director
Warden Leslie Woods, Allred Unit

GJ/ag

cc: Wayne Scott, Executive Director
Janie Cockrell, Deputy Director for Security, TDCJ-ID
Tom Baker, Director, State Jail Division
Allen Sailer, Director, Facilities Division
Dr. Lannette Linthicum, Director, Health Services Division
Debbie Liles, Assistant Director of Administrative Review
Sharon Keilin, Assistant Director for Operation Support
Dale Story, Director, Transportation and Supply

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF TEXAS
HOUSTON DIVISION**

STEPHEN MCCOLLUM, *et al.*,
Plaintiffs,

v.

BRAD LIVINGSTON, *et al.*,
Defendants.

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CIVIL NO. 4:14-CV-3253

Exhibit 16

HU 1004

 *** REQUESTOR: BRI9859 - RILEY, BRENDA EXECUTIVE SERVICES

 ** S Y S M I N B A S K E T P R I N T

MESSAGE ID: 462941 DATE: 07/08/97 TIME: 02:42pm PRIORITY: 000

TO: BRI9859 - RILEY, BRENDA
 SENIOR ANALYST
 EXECUTIVE SERVICES
 HUNTSVILLE

FROM: MPU9182 - PUGH, MIKE
 ASSISTANT DIRECTOR
 HEALTH SERVICES
 3009 HIGHWAY 30 WEST, RM. 112
 HUNTSVILLE, TEXAS 77340

SUBJECT: HEAT RELATED ILLNESSES

TO: ALL UNIT WARDENS AND SECURITY OPERATIONS PERSONNEL

FROM: MICHAEL WARREN, M.D./DIVISION DIRECTOR/TDCJ HEALTH SRVCS.

DURING THE SUMMER MONTHS THE INCIDENTS OF HEAT RELATED ILLNESSES RISE DRAMATICALLY. DURING PRE-SERVICE TRAINING MANY OF YOU WERE INTRODUCED TO HEAT EMERGENCIES AND INSTRUCTED ON HOW TO RECOGNIZE SIGNS AND SYMPTOMS OF THESE ILLNESSES AND TO CORRECTLY DESCRIBE WHAT YOU SEE. SECURITY STAFF ARE WITH INMATES EVERY DAY AND IF YOU SEE SIGNS THAT SUGGEST SOMEONE MIGHT BE ILL, IT IS IMPORTANT FOR YOU TO LET THE MEDICAL STAFF KNOW WHAT YOU HAVE OBSERVED.

HEAT CRAMPS:

HEAT CRAMPS ARE MUSCULAR SPASMS DUE TO LOSS OF SALT WITH PROFUSE SWEATING. THESE CRAMPS MAY BE SPASMODIC IN THE ABDOMEN, LEGS OR ARMS. HAVE THE PERSON COOL OFF AND DRINK WATER OR LEMONADE WITH ONE-HALF TEASPOON OF SALT ADDED TO A GLASS. GATORADE, IF AVAILABLE, IS ALSO GOOD.

HEAT EXHAUSTION:

IT IS CHARACTERIZED BY FATIGUE, WEAKNESS, DIZZINESS, HEADACHE, NAUSEA AND SOMETIMES ABDOMINAL CRAMPING, OR THE VICTIM MAY SUDDENLY COLLAPSE. HEAT EXHAUSTION IS A REACTION TO HEAT, WITH LOSS OF BODY FLUIDS DUE TO PERSPIRATION AND AN INADEQUATE INTAKE OF FLUIDS. AN AFFECTED PERSON PERSPIRES; THE SKIN IS COOL AND WET. TREATMENT CONSISTS OF PLACING THE PERSON IN THE SHADE WITH FEET ELEVATED (IF DIZZY OR FAINT). APPLY COOL, WET CLOTHS AND FAN THE VICTIM. GIVE WATER IN SMALL AMOUNTS.

HEAT STROKE:

THIS IS A LIFE THREATENING MEDICAL EMERGENCY. ONE HUNDRED PERCENT OF AFFECTED PERSONS DIE IF NOT TREATED, AND 50% DIE EVEN WHEN TREATED. HEAT STROKE RESULTS FROM PROLONGED EXPOSURE TO HEAT OR HIGH HUMIDITY, COMBINED WITH STRENUOUS ACTIVITY OR EXERCISE. THE SKIN IS HOT AND DRY. THE SWEATING MECHANISM IS NOT WORKING. HEAT STROKE VICTIMS MUST BE TREATED IMMEDIATELY.

APPENDIX 533

TDCJ 7421

COLLAPSE AND RAPIDLY PROGRESS TO A COMA OR DEATH IF NOT TREATED.

- COOL THE PERSON AT ONCE - GET HIM OUT OF THE SUN.
- SPONGE OFF OR APPLY COLD PACKS TO THE SIDES OF THE BODY.
- GET MEDICAL HELP QUICKLY !!!

THANK YOU.

COPY: GARY JOHNSON, DIRECTOR/INSTITUTIONAL DIVISION
JERRY PETERSON, DEPUTY DIRECTOR FOR SECURITY
TOM BAKER, DIRECTOR/STATE JAIL DIVISION
JANICE WILSON, ASSISTANT DIRECTOR/STATE JAIL DIVISION
REGIONAL DIRECTORS/INSTITUTIONAL DIVISION
JIM RILEY, EXECUTIVE DIRECTOR (MHCAC)

Sent to:	MEDR	<list>	(to)
	UNTS	<list>	(to)
	JDA4251	DANA, JANET	(to)

D.B.L.

 *** REQUESTOR: BRI9859 - RILEY, BRENDA PLANS AND OPERATIONS *

 *** S Y S M I N B A S K E T P R I N T *

MESSAGE ID: 315480TTT DATE: 07/02/98 TIME: 10:17am PRIORITY: 000

TO: BRI9859 - RILEY, BRENDA
 PROGRAM ADMINISTRATOR I
 PLANS AND OPERATIONS
 HUNTSVILLE

FROM: DLI2149 - LILES, DEBRA
 ASST DIRECTOR
 MANAGEMENT SUPPORT
 HUNTSVILLE

SUBJECT: TRANSFER FOR SUMMER MONTHS

*** Sent by Alternate User "RHI7304" for "DLI2149" ***
 *** Transferred From: FAU1001 - AUBUCHON, FRANK; 07/02/98 10:16am
 *** Transferred From: SBE9669 - BELL, SHERMAN; 07/02/98 09:06am
 *** Original Author: HQMD001 - SCOTT, ANDREA; 07/01/98 04:51pm

ATTENTION ALL MEDICAL DEPARTMENTS AND UNIT WARDENS

EFFECTIVE IMMEDIATELY, THE FOLLOWING GUIDELINES SHOULD BE USED IN DETERMINING THE MODE OF OFFENDER TRANSFERS:

* THE FOLLOWING GUIDELINES OF PSYCHIATRIC PATIENTS FROM ONE INPATIENT FACILITY TO ANOTHER INPATIENT FACILITY WILL NOT BE MADE VIA CHAIN BUS. UNIT TRANSPORTATION AND/OR EMS TRANSFER WILL BE MADE BY THE SENDING UNIT.

* OFFENDERS BEING TRANSFERRED TO A PSYCHIATRIC INPATIENT FACILITY FOR CRISIS MANAGEMENT OR INPATIENT CARE WILL NOT BE MADE VIA CHAIN BUS. UNIT TRANSPORTATION AND/OR EMS TRANSFER WILL BE MADE BY THE SENDING UNIT.

MEDICAL STAFF ARE REMINDED THAT OUTGOING CHAIN SCREENS MUST BE CONDUCTED FOR ALL OFFENDERS IN ORDER TO ASSURE THAT THE SELECTED MODE OF TRANSPORTATION IS APPROPRIATE FOR THE OFFENDERS' MEDICAL AND PSYCHIATRIC STATUS. THIS IS PARTICULARLY IMPORTANT DURING HOT WEATHER MONTHS.

DURING THE SUMMER MONTHS, TDCJ TRANSPORTATION WILL FOLLOW A SPECIAL SCHEDULE TO MAXIMIZE ROUTINE TRANSPORTATION DURING THE COOLEST HOURS OF THE DAY. HOWEVER, IF IT IS DETERMINED THAT AN OFFENDER IS NOT APPROPRIATE FOR CHAIN BUS TRANSPORTATION, ARRANGEMENTS MUST BE MADE BY THE UNIT FOR EITHER UNIT VAN OR EMS TRANSFER. IF THE REASON FOR THE TRANSFER IS FOR A SPECIALTY CLINIC APPOINTMENT, THE UNIT MEDICAL DEPARTMENT IS RESPONSIBLE FOR ENSURING THAT THE OFFENDER KEEPS THE APPOINTMENT OR FOR THE NECESSARY RESCHEDULING.

DURING HOT WEATHER, IT IS ESPECIALLY IMPORTANT THAT CLINICAL STAFF OBSERVE STRICT ADHERENCE TO TDCJ PHARMACY POLICY AND PROCEDURE 55-05, MANAGEMENT OF PATIENTS RECEIVING MEDICATIONS THAT MAY POTENTIATE HEAT STRESS AND PHOTSENSITIVITY.

I HAVE COMMUNICATED WITH JANIE COCKRELL, DEPUTY DIRECTOR FOR SECURITY. WE ARE IN AGREEMENT THAT WITH THE ABOVE PROCEDURES IN PLACE, PSYCHIATRIC PATIENTS MAY BE TRANSPORTED BY CHAIN BUS. PLEASE DISREGARD ALL PREVIOUS COMMUNICATIONS CONCERNING THIS MATTER.

AUTH: LANNETTE LINTHICUM, M.D.
DIVISION DIRECTOR FOR HEALTH SERVICES

*** Comments From: SBE9669 - BELL, SHERMAN; 07/01/98 05:37pm

*** Comments From: FAU1001 - AUBUCHON, FRANK; 07/02/98 09:06am

*** Comments From: DLI2149 - LILES, DEBRA; 07/02/98 10:16am

Sent to: SUPV <list> (to)

 *** REQUESTOR: JCO4324 - COCKRELL, JANIE SECURITY *

 *** SYSM INBASKET PRINT **

MESSAGE ID: 315480 DATE: 07/01/98 TIME: 04:51pm PRIORITY: 000

TO: JCO4324 - COCKRELL, JANIE
 DEPUTY DIRECTOR
 SECURITY
 HUNTSVILLE

FROM: HQMD001 - SCOTT, ANDREA
 ADM ASST TO DEPUTY DIRECTOR
 HEALTH SERVICES
 HUNTSVILLE

SUBJECT: TRANSFER FOR SUMMER MONTHS

ATTENTION ALL MEDICAL DEPARTMENTS AND UNIT WARDENS

EFFECTIVE IMMEDIATELY, THE FOLLOWING GUIDELINES SHOULD BE USED IN DETERMINING THE MODE OF OFFENDER TRANSFERS:

* THE FOLLOWING GUIDELINES OF PSYCHIATRIC PATIENTS FROM ONE INPATIENT FACILITY TO ANOTHER INPATIENT FACILITY WILL NOT BE MADE VIA CHAIN BUS. UNIT TRANSPORTATION AND/OR EMS TRANSFER WILL BE MADE BY THE SENDING UNIT.

* OFFENDERS BEING TRANSFERRED TO A PSYCHIATRIC INPATIENT FACILITY FOR CRISIS MANAGEMENT OR INPATIENT CARE WILL NOT BE MADE VIA CHAIN BUS. UNIT TRANSPORTATION AND/OR EMS TRANSFER WILL BE MADE BY THE SENDING UNIT.

MEDICAL STAFF ARE REMINDED THAT OUTGOING CHAIN SCREENS MUST BE CONDUCTED FOR ALL OFFENDERS IN ORDER TO ASSURE THAT THE SELECTED MODE OF TRANSPORTATION IS APPROPRIATE FOR THE OFFENDERS' MEDICAL AND PSYCHIATRIC STATUS. THIS IS PARTICULARLY IMPORTANT DURING HOT WEATHER MONTHS.

DURING THE SUMMER MONTHS, TDCJ TRANSPORTATION WILL FOLLOW A SPECIAL SCHEDULE TO MAXIMIZE ROUTINE TRANSPORTATION DURING THE COOLEST HOURS OF THE DAY. HOWEVER, IF IT IS DETERMINED THAT AN OFFENDER IS NOT APPROPRIATE FOR CHAIN BUS TRANSPORTATION, ARRANGEMENTS MUST BE MADE BY THE UNIT FOR EITHER UNIT VAN OR EMS TRANSFER. IF THE REASON FOR THE TRANSFER IS FOR A SPECIALTY CLINIC APPOINTMENT, THE UNIT MEDICAL DEPARTMENT IS RESPONSIBLE FOR ENSURING THAT THE OFFENDER KEEPS THE APPOINTMENT OR FOR THE NECESSARY RESCHEDULING.

DURING HOT WEATHER, IT IS ESPECIALLY IMPORTANT THAT CLINICAL STAFF

(409) 437-5701

Texas Department of Criminal Justice
Transportation and Supply Department
Inter-Office Communications

Fax: (409) 437-5742

To	Janie Cockrell Deputy Director, Security Institutional Division	Date	July 2, 1998
From	Dale Story <i>Dale Story</i> Assistant Director for Transportation and Supply	Subject	Summer Procedures for Offender Transfers

Attached are procedures that I am requesting to be sent out under your authority to unit wardens and regional directors to facilitate the offender transfer process during the summer months in an effort to avoid employee and offender heat related illnesses.

WDS:jk

Attachment

- ◆ In light of the current extreme heat and heat indexes we are experiencing the following measures will be implemented to insure that offenders/Employees are not at danger.
- ◆ It is imperative that transfer vehicles are loaded and unloaded as quickly as possible to avoid sitting idle.
- ◆ A heightened awareness of the arrival time and status of transfer vehicles on the units are crucial.
- ◆ Transfer vehicles should be given priority over all other functions excluding emergency ambulance transfers. This includes access in and out of gates.
- ◆ In the event that a transfer vehicle has to remain parked for 15 minutes or longer waiting to load or unload offenders the unit will be required to place a smoke ejector fan on the vehicle. These fans should be located in an area that can be easily accessible to the transfer vehicle.
- ◆ Caution should be used when holding offenders in outside holding areas exposed to the sun and/ or having restricted ventilation.
- ◆ Transportation will be reviewing all routes to identify any that pose a higher risk. Routes and departure times may need to be adjusted to limit risks. It is essential that unit Wardens and staff cooperate with transportation during this endeavor.

 *** REQUESTOR: B1UNT13 - SCOTT, HERBERT/PICKLE, BETO I UNIT

 *** S Y S M O U T B A S K E T P R I N T

MESSAGE ID: 325752 DATE: 07/03/98 TIME: 09:43am PRIORITY: 000

SUBJECT: OFFENDER TRANSFERS

PER CONVERSATION BETWEEN MYSELF AND DALE STORY PLEASE ADHERE TO THE FOLLOWING PROCEDURES WITH REGARD TO OFFENDER TRANSFERS DURING THE SUMMER MONTHS.

IN LIGHT OF THE CURRENT EXTREME HEAT AND HEAT INDEXES WE ARE EXPERIENCING THE FOLLOWING MEASURES WILL BE IMPLEMENTED TO INSURE THAT OFFENDERS/EMPLOYEES ARE NOT AT DANGER.

IT IS IMPERATIVE THAT TRANSFER VEHICLES ARE LOADED AND UNLOADED AS QUICKLY AS POSSIBLE TO AVOID SITTING IDLE.

A HEIGHTENED AWARENESS OF THE ARRIVAL TIME AND STATUS OF TRANSFER VEHICLES ON THE UNITS ARE CRUCIAL.

TRANSFER VEHICLES SHOULD BE GIVEN PRIORITY OVER ALL OTHER FUNCTIONS EXCLUDING EMERGENCY AMBULANCE TRANSFERS. THIS INCLUDES ACCESS IN AND OUT OF GATES.

IN THE EVENT THAT A TRANSFER VEHICLE HAS TO REMAIN PARKED FOR 15 MINUTES OR LONGER WAITING TO LOAD OR UNLOAD OFFENDERS THE UNIT WILL BE REQUIRED TO PLACE A SMOKE EJECTOR FAN ON THE VEHICLE. THESE FANS SHOULD BE LOCATED IN AN AREA THAT CAN BE EASILY ACCESSIBLE TO THE TRANSFER VEHICLE.

CAUTION SHOULD BE USED WHEN HOLDING OFFENDERS IN OUTSIDE HOLDING AREAS EXPOSED TO THE SUN AND/OR HAVING RESTRICTED VENTILATION.

TRANSPORTATION WILL BE REVIEWING ALL ROUTES TO IDENTIFY ANY THAT POSE A HIGHER RISK. ROUTES AND DEPARTURE TIMES MAY NEED TO BE ADJUSTED TO LIMIT RISKS. IT IS ESSENTIAL THAT UNIT WARDENS AND STAFF COOPERATE WITH TRANSPORTATION DURING THIS ENDEAVOR.

THANK YOU IN ADVANCE FOR YOUR ADHERENCE TO THE ABOUT PROCEDURES.

JANIE COCKRELL
 DEPUTY DIRECTOR OF SECURITY
 INSTITUTIONAL DIVISION

Sent to: WARDENS <list>

(to)

5.6C

 ** REQUESTOR: BRI9859 - RILEY, BRENDA PLANS AND OPERATIONS **

 *** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 348657 DATE: 07/08/98 TIME: 12:22pm PRIORITY: 000

TO: BRI9859 - RILEY, BRENDA
 PROGRAM ADMINISTRATOR I
 PLANS AND OPERATIONS
 HUNTSVILLE

FROM: GJO2287 - JOHNSON, GARY
 DIRECTOR, TDCJ-ID
 ID DIRECTOR'S OFFICE
 P.O. BOX 99, HUNTSVILLE

SUBJECT: HEAT RELATED PRECAUTIONS

ATTN: INSTITUTIONAL DIVISION WARDENS

HEAT RELATED PRECAUTIONS FOR STAFF

DURING THE CURRENT HEAT CONDITIONS IT IS IMPERATIVE THAT THE RISKS TO STAFF WORKING IN EXTREME HEAT BE REDUCED AND THAT SUPERVISORS ARE ABLE TO RECOGNIZE THE SYMPTOMS OF HEAT RELATED ILLNESS AND RESPOND TO THE DANGER SIGNALS. THE SYMPTOMS ARE:

1. HEAT STROKE

- A. PERSPIRING (SWEATING) IS DIMINISHED OR ABSENT;
- B. SKIN IS HOT, DRY AND FLUSHED;
- C. INCREASED BODY TEMPERATURES, WHICH IF UNCONTROLLED MAY LEAD TO DELIRIUM, CONVULSIONS AND EVEN DEATH.

2. HEAT CRAMPS SYMPTOMS INCLUDE THE FOLLOWING:

PAINFUL INTERMITTENT SPASMS OF THE VOLUNTARY MUSCLES FOLLOWING HARD PHYSICAL WORK IN A HOT ENVIRONMENT.

3. HEAT EXHAUSTION SYMPTOMS ARE AS FOLLOWS:

- A. PROFUSE PERSPIRING, WEAKNESS, RAPID PULSE, DIZZINESS, NAUSEA AND HEADACHES;

- B. SKIN IS COOL AND SOMETIMES PALE AND CLAMMY WITH PERSPIRATION;
- C. BODY TEMPERATURE IS NORMAL OR SUBNORMAL;
- D. NAUSEA, VOMITING AND UNCONSCIOUSNESS MAY OCCUR.

SUPERVISORS SHOULD BE SENSITIVE TO WORK ASSIGNMENT AREAS AND BE WATCHFUL OF EXTENSIVE EXPOSURE TO EXTREME HEAT CONDITIONS. EMPLOYEES SHOULD BE PROVIDED ACCESS TO WATER AND ENCOURAGED TO CONSUME WATER PRIOR TO THEIR WORK ASSIGNMENT AND AS NEEDED DURING THE WORK DAY. CARBONATED BEVERAGES DO NOT PROVIDE THE SAME BENEFIT AS WATER AND SHOULD BE DISCOURAGED AS A REPLACEMENT. IF SYMPTOMS OF HEAT RELATED ILLNESS ARE OBSERVED YOU SHOULD:

1. CONTACT MEDICAL;
2. PLACE PATIENT IN A COOL AREA;
3. ALL CLOTHING OF PATIENT SHOULD BE SATURATED WITH WATER AND VICTIM SHOULD BE FORCED TO DRINK FLUIDS (I.E. WATER);
4. ALL OF THESE MEASURES ARE TO BE TAKEN WHILE MOVING PATIENT IN THE MOST EXPEDITIOUS MEANS AVAILABLE TO CONTINUE WITH AND OBTAIN PROPER MEDICAL TREATMENT.

RECOGNITION AND TREATMENT OF HEAT RELATED INJURIES SHOULD BE STRESSED AT SHIFT MEETINGS ON A REGULAR BASIS.

TH: GARY L. JOHNSON
DIRECTOR, TDCJ-ID

GJ/GF

Sent to:	UNTS	<list>	(to)
	JCO4324	COCKRELL, JANIE	(to)
	EOW7690	OWENS, ED	(to)
	LJE6791	JENKINS, LEPHER	(to)
	JSH0505	SHAW, JIM	(to)
	GGO1051	GOMEZ, GARY	(to)
	DDR2267	DRETKE, DOUGLAS J.	(to)
	JGI3037	GILBERT, JOHN	(to)
	RKQ4309	KOENIG, ROBERT P. SR.	(to)

 *** REQUESTOR: GJO2287 - JOHNSON, GARY ID DIRECTOR'S OFFICE ***

 *** S Y S M O U T B A S K E T P R I N T ***

MESSAGE ID: 346686 DATE: 07/08/98 TIME: 09:19am PRIORITY: 000

SUBJECT: HEAT RELATED PRECAUTIONS

ATTN: INSTITUTIONAL DIVISION WARDENS

HEAT RELATED PRECAUTIONS FOR OFFENDERS

DURING THE CURRENT EXTREME HEAT CONDITIONS IT IS IMPERATIVE THAT THE RISKS TO OFFENDERS WORKING IN EXTREME HEAT CONDITIONS BE REDUCED. STAFF SHOULD BE ABLE TO RECOGNIZE THE SYMPTOMS OF HEAT RELATED INJURIES AND RESPOND TO THE DANGER SIGNALS.

1. HEAT STROKE SYMPTOMS ARE AS FOLLOWS:

- A. PERSPIRING (SWEATING) IS DIMINISHED OR ABSENT;
- B. THE SKIN IS HOT, DRY AND FLUSHED;
- C. INCREASED BODY TEMPERATURES, WHICH IF UNCONTROLLED MAY LEAD TO DELIRIUM, CONVULSIONS AND EVEN DEATH;

HEAT CRAMPS SYMPTOMS INCLUDE THE FOLLOWING:

- A. PAINFUL INTERMITTENT SPASMS OF THE VOLUNTARY MUSCLES FOLLOWING HARD PHYSICAL WORK IN A HOT ENVIRONMENT;

3. HEAT EXHAUSTION SYMPTOMS ARE AS FOLLOWS:

- A. PROFUSE PERSPIRING, WEAKNESS, RAPID PULSE, DIZZINESS, NAUSEA AND HEADACHES;
- B. THE SKIN IS COOL AND SOMETIMES PALE AND CLAMMY WITH PERSPIRATION;
- C. BODY TEMPERATURE IS NORMAL OR SUBNORMAL; AND
- D. NAUSEA, VOMITING AND UNCONSCIOUSNESS MAY OCCUR.

EMERGENCY TREATMENT:

- 1. PLACE THE PATIENT IN A COOL AREA;
- 2. ALL CLOTHING OF THE PATIENT SHOULD BE SATURATED WITH WATER AND THE VICTIM SHOULD BE FORCED TO DRINK FLUIDS (I.E. WATER);
- 3. ALL OF THESE MEASURES ARE TO BE TAKEN WHILE MOVING THE PATIENT IN THE MOST EXPEDITIOUS MEANS AVAILABLE TO CONTINUE WITH AND

OBTAIN PROPER MEDICAL TREATMENT;

UNITS SHOULD REVIEW ALL OUTSIDE WORK REQUIREMENTS WHICH INCLUDE BUT ARE NOT LIMITED TO FIELD FORCE ACTIVITIES. OUTSIDE WORK SCHEDULES SHOULD BE MODIFIED TO ELIMINATE EXTENDED EXPOSURE TO THE HEAT. UNIT WARDENS WILL CONTINUALLY MONITOR TEMPERATURE AND HUMIDITY, DETERMINE THE HEAT INDEX AND IMPLEMENT PROCEDURES, I.E. REQUIRED BREAKS, AS OUTLINED IN ATTACHMENT B, AD-10.64 (REV.1). AMPLE DRINKING WATER SHOULD BE ON HAND AT ALL WORK SITES AND OFFENDERS ENCOURAGED TO DRINK WATER. PROCEDURES SHOULD BE IN PLACE TO ENSURE MEDICAL STAFF CAN BE CONTACTED AND RESPOND IN AN APPROPRIATE TIME FRAME. STAFF WHO SUSPECT AN OFFENDER IS SUFFERING FROM A HEAT RELATED INJURY SHOULD IMMEDIATELY CONTACT MEDICAL STAFF AND INITIATE FIRST AID. FURTHER INSTRUCTIONS CONCERNING HEAT EXTREMES ARE CONTAINED IN AD-10.64 (REV. 1), E-MAIL #144128, DATED 06/02/98 AND E-MAIL #327104, DATED 07/03/98 FROM DR. LANNETTE LINTHICUM, DIRECTOR, HEALTH SERVICES.

AUTH: GARY L. JOHNSON
DIRECTOR, TDCJ-ID

GJ/GF

Sent to:	UNTS	<list>	(to)
	JCO4324	COCKRELL, JANIE	(to)
	EOW7690	OWENS, ED	(to)
	LJE6791	JENKINS, LEPHER	(to)
	JSH0505	SHAW, JIM	(to)
	GGO1051	GOMEZ, GARY	(to)
	DDR2267	DRETKE, DOUGLAS J.	(to)
	JGI3037	GILBERT, JOHN	(to)
	RKO4309	KOENIG, ROBERT P. SR.	(to)

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE
INSTITUTIONAL DIVISION**

INTER-OFFICE COMMUNICATIONS

TO: Jerry Cornelius, Assistant Director
to Purchasing

DATE: July 21, 1998

FROM: Janie Cockrell, Deputy Director
for Security

SUBJECT: Emergency Purchase
Re: 36" High Volume
Direct Drive Circulator

This office is requesting your assistance to help expedite the purchase of the 36" circulator fans. During the meeting, Mr. Steve Mugg suggested we could use the six Regional Maintenance Offices to distribute the fans. I have contacted Mr. Martin Morrow to inform him of our mission. He agreed this will be the most viable way to distribute the fans and the following list will be more than adequate.

Listed below are the units and the approved number of fans to be delivered -- 1,422:

REGION 1	REGION 2	REGION 3	REGION 4	REGION 5
Diagnostic 15	Beto 15	Central 10	Briscoe 18	Allred 16
Eastham 22	Boyd 15	Clemens 2	Connally 25	Clements 36
Ellis 12	Coffield 63	Darrington 8	Garza East 36	Dalhart 12
Estelle 28	Gatesville 2	Hightower 6	Garza West 50	Daniel 8
Ferguson 14	Gurney 36	Jester II 2	Lynaugh 22	Jordan 21
Goodman 18	Hobby 24	Jester III 3	McConnell 50	Middleton 44
Goree 6	Hodge 8	LeBlanc 18	Segovia 50	Montford 16
Holliday 44	Hughes 50	Ramsey I 10	Stevenson 16	Neal 10
Lewis 16	Michael 50	Ramsey II 5	Torres 38	Roach 16
Luther 40	Moore 18	Ramsey III 10		Robertson 50
Pack 46	Mt. View 4	Retrieve 10		Rudd 9
Terrell 50	Murray 13	Stiles 20		Smith 20
Wynne 34	Powledge 18			Wallace 24
	Telford 50			Ware 20
345	366	104	305	302

 User ID: NAL3191 11:53am - Tue, Apr 22, 2003
 Enter Command ==> Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
 From: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
 Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

*** Sent by Alternate User "BH08821" for "DPA2573" ***
 IT IS THAT TIME OF YEAR WHEN EMPLOYEES AND OFFENDERS WILL BE AFFECTED
 BY EXTREME HEAT CONDITIONS. AS A REMINDER, DUE TO THE POTENTIAL FOR
 EXTREME HEAT CONDITIONS IN UPCOMING MONTHS, IT IS IMPERATIVE THAT
 EVERYONE TAKE PRECAUTIONS TO HELP REDUCE HEAT-RELATED ILLNESSES.
 ADMINISTRATIVE DIRECTIVE 10.64, "TEMPERATURE EXTREMES IN THE TDCJ
 WORKPLACE," AND HEALTH SERVICES POLICY B-15.5, "HEAT STRESS" SHOULD BE
 REVIEWED BY STAFF FOR GENERAL AWARENESS. UNIT TRAINING SHOULD BE
 COMPLETED BY MAY 15, 2003. IT IS VERY IMPORTANT TO ENSURE ALL TRAINING
 HAS BEEN REPORTED ON THE TNG-99. POCKET CARDS WITH TIPS FOR
 RECOGNITION, TREATMENT, AND PREVENTION OF HEAT-RELATED ILLNESSES WILL
 BE AVAILABLE FOR UNITS TO ORDER FROM THE PRISON STORE BY MAY 15, 2003.
 WARDENS NEED TO ENSURE ALL CORRECTIONAL EMPLOYEES ARE PROVIDED WITH OR
 CURRENTLY HAVE POCKET CARDS.

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLocal RETurn

make a
 file folder
 label it
 "Heat stress
 2003"
 give folder to
 me for filing
 TDCJ 7509

 User ID: NAL3191
 Enter Command ==>
 11:53am - Tue, Apr 22, 2003
 Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
 From: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
 Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

ON APRIL 15, 2003, STAFF FROM VARIOUS DEPARTMENTS (OFFENDER TRANSPORTATION, HEALTH SERVICES, RISK MANAGEMENT, OPERATIONAL SUPPORT, ENVIRONMENTAL, AND PLANS AND OPERATIONS) MET TO REVIEW AND DISCUSS ISSUES REGARDING PRECAUTIONS AND ACTIONS TAKEN LAST SUMMER AND TO DISCUSS ACTIONS FOR THE UPCOMING SUMMER. FOLLOWING, YOU WILL FIND A LIST OF PRECAUTIONS/ACTIONS TO BE IMPLEMENTED STARTING JUNE 1, 2003 AND ENDING OCTOBER 1, 2003. IF THE NEED ARISES, IMPLEMENTATION MAY BEGIN PRIOR TO JUNE 1ST.

- * ENSURE EMPLOYEE AND OFFENDER AWARENESS OF SIGNS AND TREATMENT FOR HEAT-RELATED ILLNESSES BY CONDUCTING TRAINING.
- * PROVIDE ADDITIONAL ICE AND WATER TO EMPLOYEES AND OFFENDERS AS

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLobal RETurn

User ID: NAL3191

11:54am - Tue, Apr 22, 2003

Enter Command ==>

Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D.

Message ID: 473816

From: DPA2573 - PACHER, DARIN

Date Sent: 04/16/03

Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000

Time Sent: 04:43pm

APPROPRIATE.

- * ROTATE STAFF WORKING IN AREAS OF EXTREME HEAT ON A FREQUENT BASIS.
- * RESTRICT OUTSIDE ACTIVITY (WORK HOURS) IN ACCORDANCE TO AD-10.64.
- * ENSURE STAFF AND OFFENDERS WORKING IN AREAS OF EXTREME HEAT (I.E., FIELD, MAINTENANCE, YARD SQUAD) ARE PROVIDED FREQUENT WATER BREAKS.
- * REFRAIN FROM TRANSPORTING PSYCHIATRIC INPATIENT OFFENDERS TO ANOTHER FACILITY VIA CHAIN BUS.
- * TRANSPORT OFFENDERS DURING COOLEST HOURS OF THE DAY.

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLocal RETurn

User ID: NAL3191
Enter Command ==>

11:54am - Tue, Apr 22, 2003
Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
m: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

- * SCREEN OUTGOING CHAINS TO ASSURE THAT THE SELECTED MODE OF TRANSPORTATION IS APPROPRIATE.
- * ALLOW OFFENDERS TO TAKE FANS WHEN BEING TRANSPORTED OFF THE UNIT FOR MEDICAL APPOINTMENTS.
- * UTILIZE INFOPAC REPORT (IMS042) LISTING OFFENDERS WITH HEAT SENSITIVE MEDICAL RESTRICTIONS (INCLUDES OFFENDERS ON PSYCHOTROPIC MEDICATION).
- * LOAD AND UNLOAD TRANSFER VEHICLES AS QUICKLY AS POSSIBLE. (SECURITY AT EVERY BACKGATE IS THE FIRST PRIORITY, BUT WE MUST ALWAYS BE AWARE OF HEAT-RELATED ISSUES WHEN BUSES OCCUPIED BY OFFENDERS SIT FOR ANY LENGTH OF TIME. EVERY REASONABLE EFFORT SHOULD BE MADE TO ENSURE

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLocal RETurn

User ID: NAL3191
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11:54am - Tue, Apr 22, 2003
Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
From: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

BUSES GET IN AND OUT OF THE BACKGATE IN A SAFE AND EXPEDIENT MANNER).

- * TRANSFER VEHICLES PARKED FOR MORE THAN 15 MINUTES ARE REQUIRED TO PLACE A FAN, PREVIOUSLY PURCHASED, ON THE VEHICLE.
- * STORE TOWELS ON TRANSPORTATION VEHICLES TO BE WET DOWN AND UTILIZED IN EMERGENCIES. (TRANSPORTATION)
- * WATER COOLERS ON BUSES SHOULD BE REFILLED AT VARIOUS TIMES DURING THE DAY TO MAINTAIN WATER AT AN APPROPRIATE TEMPERATURE. (TRANSPORTATION)
- * UTILIZE FANS INSTALLED IN DORMS AND DINING HALLS PURCHASED IN PAST

COMMANDS: Ans TRa Read DEfer View DEL QUE DCal Print Help End GLocal RETurn

User ID: NAL3191
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11:55am - Tue, Apr 22, 2003
Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
From: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

YEARS.

- * INCREASE AIRFLOW BY UTILIZING BLOWERS NORMALLY USED TO MOVE HOT AIR IN THE WINTER. ATTACH RIBBON TO VENTS TO ASSURE BLOWERS ARE BEING USED APPROPRIATELY. ASSURE ALL MAINTENANCE TO BLOWERS HAVE BEEN COMPLETED.
- * ALLOW ADDITIONAL SHOWERS FOR OFFENDERS.
- * ALLOW OFFENDERS TO WEAR SHORTS IN DAYROOMS AND RECREATION AREAS.
- * MAKE WATER AVAILABLE DURING MEAL TIMES.
- * ENSURE UNIT FOOD SERVICE DEPARTMENTS HAVE ISOTONIC BEVERAGES ON

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLocal RETurn

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To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
m: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

HAND (THESE ARE AVAILABLE AT ALL WAREHOUSES).

- * USE WATER TO COOL METAL ROOFS WHEN AND IF APPROPRIATE.
- * MAKE SURE WINDOW SCREENS ARE CLEAN SO AS NOT TO RESTRICT AIRFLOW.
- * REMEMBER THAT OFFENDER FANS SHOULD NOT BE CONFISCATED DUE TO PROPERTY RESTRICTION DURING THIS TIME. FANS SHOULD ONLY BE CONFISCATED IF THEY ARE CONSIDERED CONTRABAND (I.E., THEY HAVE BEEN ALTERED).

YOUR ATTENTION TO THIS MATTER IS GREATLY APPRECIATED. PLEASE BRING ANY QUESTIONS OR CONCERNS TO THE ATTENTION OF YOUR REGIONAL DIRECTOR AT THE NEXT REGIONAL WARDEN'S MEETING.

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLocal RETurn

User ID: NAL3191
Enter Command ==>
11:57am - Tue, Apr 22, 2003
Alt: LLI2315

To: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 473816
m: DPA2573 - PACHER, DARIN Date Sent: 04/16/03
Subject: SUMMER HEAT PREPARATIONS-2003 Priority: 000 Time Sent: 04:43pm

AUTHORITY: JANIE COCKRELL
DIRECTOR, INSTITUTIONAL DIVISION

NATHANIEL QUARTERMAN
DIRECTOR, STATE JAIL DIVISION

Sent to: UNTS <list> (to)
ADMN <list> (to)
* * * End of Message * * *

COMMANDS: Ans TRa Read DEFer View DEL QUE DCal Print Help End GLocal RETurn

User ID: NAL3191

03:39pm - Wed, Apr 16, 2003

Enter Command ==>

To: NAL3191 - ALMENDAREZ, NORMA

Message ID: 477045

From: NAL3191 - ALMENDAREZ, NORMA

Date Sent: 04/16/03

Subject: HEAT RELATED ILLNESS

Priority: 000

Time Sent: 03:37pm

DURING THE SUMMER MONTHS THE INCIDENT OF HEAT RELATED ILLNESSES RISES DRAMATICALLY. DURING PRE-SERVICE AND INSERVICE TRAINING MANY OF YOU WERE INTRODUCED TO HEAT EMERGENCIES AND INSTRUCTED ON HOW TO RECOGNIZE SIGNS AND SYMPTOMS OF ILLNESSES AND TO CORRECTLY DESCRIBE WHAT YOU SEE. SECURITY STAFF ARE WITH OFFENDERS EVERY DAY AND IF YOU SEE SIGNS THAT SOMEONE MIGHT BE ILL, IT IS IMPORTANT FOR YOU TO LET MEDICAL STAFF KNOW WHAT YOU HAVE OBSERVED. THIS IS ALSO TRUE WITH RESPECT TO STAFF WORKING IN EXTREME HEAT. IT IS IMPERATIVE THAT SUPERVISORS ARE ABLE TO RECOGNIZE THE SYMPTOMS OF HEAT RELATED ILLNESS AND RESPOND TO THE DANGER SIGNALS. THE SYMPTOMS ARE:

1. HEAT STROKE

- A. PERSPIRING (SWEATING) IS DIMINISHED OR ABSENT;
- B. SKIN IS HOT, DRY AND FLUSHED;

COMMANDS: Ans TRa Read DEFeR FILE Post View EDit DEL PUT QUE DCal Print Help

 User ID: NAL3191
 Enter Command ==>

03:39pm - Wed, Apr 16, 2003

To: NAL3191 - ALMENDAREZ, NORMA Message ID: 477045
 From: NAL3191 - ALMENDAREZ, NORMA Date Sent: 04/16/03
 Subject: HEAT RELATED ILLNESS Priority: 000 Time Sent: 03:37pm

- C. INCREASED BODY TEMPERATURES, WHICH IF UNCONTROLLED, MAY LEAD TO DELIRIUM, CONVULSIONS AND EVEN DEATH.
- 2. HEAT CRAMPS SYMPTOMS INCLUDE THE FOLLOWING:
 PAINFUL INTERMITTENT SPASMS OF THE VOLUNTARY MUSCLES FOLLOWING HARD PHYSICAL WORK IN A HOT ENVIRONMENT.
- 3. HEAT EXHAUSTION SYMPTOMS ARE AS FOLLOWS:
 - A. PROFUSE PERSPIRING, WEAKNESS, RAPID PULSE, DIZZINESS AND HEADACHES;
 - B. SKIN IS COOL AND SOMETIMES PALE AND CLAMMY WITH PERSPIRATION;
 - C. BODY TEMPERATURE IS NORMAL OR SUBNORMAL;
 - D. NAUSEA, VOMITING AND UNCONSCIOUSNESS MAY OCCUR.

COMMANDS: Ans TRa Read DEFeR FILE P0st View EDit DEL PUT QUE DCal Print Help

-----SYSM INBASKET MESSAGE REVIEW-----
User ID: NAL3191 03:40pm - Wed, Apr 16, 2003
Enter Command ==>

To: NAL3191 - ALMENDAREZ, NORMA Message ID: 477045
From: NAL3191 - ALMENDAREZ, NORMA Date Sent: 04/16/03
Subject: HEAT RELATED ILLNESS Priority: 000 Time Sent: 03:37pm

SUPERVISORS SHOULD BE SENSITIVE TO WORK ASSIGNMENT AREAS AND BE WATCHFUL OF EXTENSIVE EXPOSURE TO EXTREME HEAT CONDITIONS. EMPLOYEES AND OFFENDERS SHOULD BE PROVIDED ACCESS TO WATER AND ENCOURAGED TO CONSUME WATER PRIOR TO THEIR WORK ASSIGNMENT AND AS NEEDED DURING THE WORK DAY. CARBONATED BEVERAGES DO NOT PROVIDE THE SAME BENEFIT AS WATER AND SHOULD BE DISCOURAGED AS A REPLACEMENT. IF SYMPTOMS OF HEAT RELATED ILLNESS ARE OBSERVED YOU SHOULD:

1. CONTACT MEDICAL;
2. PLACE PATIENT IN A COOL AREA;
3. ALL CLOTHING OF PATIENT SHOULD BE SATURATED WITH WATER AND VICTIM SHOULD BE FORCED TO DRINK FLUIDS (I.E., WATER);
4. ALL OF THESE MEASURES ARE TO BE TAKEN WHILE MOVING PATIENT IN THE MOST EXPEDITIOUS MEANS AVAILABLE TO CONTINUE WITH AND OBTAIN

COMMANDS: Ans TRa Read DEFer FIlE PSt View EDit DEL PUT QUE DCal Print Help

#3 Remove shirt & wet
torso with water
shed
Have the victim drink water
or isotonic beverage if they
are conscious & alert.

User ID: NAL3191
Enter Command ==>

03:40pm - Wed, Apr 16, 2003

To: NAL3191 - ALMENDAREZ, NORMA Message ID: 477045
From: NAL3191 - ALMENDAREZ, NORMA Date Sent: 04/16/03
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PROPER MEDICAL TREATMENT.

RECOGNITION AND TREATMENT OF HEAT RELATED INJURIES SHOULD BE STRESSED
AT SHIFT MEETINGS ON A REGULAR BASIS.

AUTHORITY:
LANNETTE LINTHICUM, M.D., CCHP-A
DIRECTOR, HEALTH SERVICES DIVISION

LL/NA

Sent to: MEDR	<list>	(to)
ADMN	<list>	(to)
UNTS	<list>	(to)

COMMANDS: Ans TRa Read DEFer FILE P0st View EDit DEL PUT QUE DCal Print Help

----- SYSM INBASKET MESSAGE REVIEW -----

2

User ID: MFR9290

11:32am - Tue, May 25, 2004

Enter Command ==>

Alt: LLI2315

*** This message was previously DEFERRED ***

From: LLI2315 - LINTHICUM, LANNETTE, M.D.

Message ID: 621004

From: MFR9290 - DAVIS, MARJORIE

Date Sent: 05/20/04

Subject: HEAT RELATED ILLNESS

Priority: 000

Time Sent: 11:10am

DURING THE SUMMER MONTHS THE INCIDENT OF HEAT RELATED ILLNESSES RISE
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 SECURITY STAFF ARE WITH OFFENDERS EVERY DAY AND IF YOU SEE SIGNS THAT
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User ID: MFR9290
Enter Command ==>

11:33am - Tue, May 25, 2004
Alt: LLI2315

From: LLI2315 - LINTHICUM, LANNETTE, M.D. Message ID: 621004
To: MFR9290 - DAVIS, MARJORIE Date Sent: 05/20/04
Subject: HEAT RELATED ILLNESS Priority: 000 Time Sent: 11:10am

- B. SKIN IS HOT, DRY, AND FLUSHED
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To: MFR9290 - DAVIS, MARJORIE Date Sent: 05/20/04
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RECOGNITION AND TREATMENT OF HEAT RELATED INJURIES SHOULD BE STRESSED
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AUTHORITY:
LANNETTE LINTHICUM, M.D., CCHP-A
DIRECTOR, HEALTH SERVICES DIVISION

Sent to: MEDR	<list>	(to)
ADMN	<list>	(to)
UNTS	<list>	(to)

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Message ID: 621004

From: MFR9290 - DAVIS, MARJORIE

Date Sent: 05/20/04

Subject: HEAT RELATED ILLNESS

Priority: 000

Time Sent: 11:10am

OLDWALMART

<list>

(to)

* * *

End of Message

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COMMANDS: Ans TRa Read DEFeR View DEL QUE DCal Print Help End GLobal RETurn

----- SYSM INBASKET MESSAGE REVIEW ----- 2

User ID: MFR9290

11:11am - Thu, May 20, 2004

Enter Command ==>

From: MFR9290 - DAVIS, MARJORIE
To: MFR9290 - DAVIS, MARJORIE
Subject: HEAT RELATED ILLNESS

Message ID: 621004
Date Sent: 05/20/04
Time Sent: 11:10am

Priority: 000

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Message ID: 621004
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From: MFR9290 - DAVIS, MARJORIE Message ID: 621004
To: MFR9290 - DAVIS, MARJORIE Date Sent: 05/20/04
Subject: HEAT RELATED ILLNESS Priority: 000 Time Sent: 11:10am

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AUTHORITY:

LANNETTE LINTHICUM, M.D., CCHP-A
DIRECTOR, HEALTH SERVICES DIVISION

Sent to: MEDR	<list>	(to)
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Message ID: 621004

Subject: MFR9290 - DAVIS, MARJORIE

Date Sent: 05/20/04

Subject: HEAT RELATED ILLNESS

Priority: 000

Time Sent: 11:10am

OLDWALMART

<list>

(to)

* * *

End of Message

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COMMANDS: Ans TRa Read DEFer FILE Pst View EDit DEL PUT QUE DCal Print Help

REQUESTOR: LLI2315 - LINTHICUM, LANNETTE, HEALTH SERVICES

S Y S M I N B A S K E T P R I N T

MESSAGE ID: 452940 DATE: 04/30/04 TIME: 05:03pm PRIORITY: 000

TO: LLI2315 - LINTHICUM, LANNETTE, M.D.
DIVISION DIRECTOR
HEALTH SERVICES
HUNTSVILLE/OLD WAL-MART BLDG.

FROM: DPA2573 - PACHER, DARIN
PROGRAM SPECIALIST V
PLANS AND OPERATIONS
861-B, I-45 NORTH, RM. 222
HUNTSVILLE, TX. 77342

SUBJECT: SUMMER HEAT PREPARATIONS 2004

*** Sent by Alternate User "SBU0811" for "DPA2573" ***
IT IS THAT TIME OF YEAR WHEN EMPLOYEES AND OFFENDERS WILL BE AFFECTED BY EXTREME HEAT CONDITIONS. AS A REMINDER, DUE TO THE POTENTIAL FOR EXTREME HEAT CONDITIONS IN UPCOMING MONTHS, IT IS IMPERATIVE THAT EVERYONE TAKE PRECAUTIONS TO HELP REDUCE HEAT-RELATED ILLNESSES. ADMINISTRATIVE DIRECTIVE 10.64, "TEMPERATURE EXTREMES IN THE TDCJ WORK PLACE," AND HEALTH SERVICES POLICY B-15.5, "HEAT STRESS" SHOULD BE REVIEWED BY STAFF FOR GENERAL AWARENESS. UNIT TRAINING SHOULD BE COMPLETED BY JUNE 1, 2004. IT IS VERY IMPORTANT TO ENSURE ALL TRAINING HAS BEEN DOCUMENTED IN THE EMPLOYEE'S FILE. POCKET CARDS WITH TIPS FOR RECOGNITION, TREATMENT, AND PREVENTION OF HEAT RELATED ILLNESSES ARE AVAILABLE FOR UNITS TO ORDER FROM THE PRISON STORE. WARDENS NEED TO ENSURE ALL CORRECTIONAL EMPLOYEES ARE PROVIDED WITH OR CURRENTLY HAVE POCKET CARDS.

ON APRIL 23, 2004, STAFF FROM VARIOUS DEPARTMENTS (OFFENDER TRANSPORTATION, HEALTH SERVICES, RISK MANAGEMENT, OPERATIONAL SUPPORT, ENVIRONMENTAL, AND PLANS AND OPERATIONS) MET TO REVIEW AND DISCUSS ISSUES REGARDING PRECAUTIONS AND ACTIONS TAKEN LAST SUMMER AND TO DISCUSS ACTIONS FOR THE UPCOMING SUMMER. FOLLOWING, YOU WILL FIND A LIST OF PRECAUTIONS/ACTIONS TO BE IMPLEMENTED STARTING JUNE 1, 2004 AND ENDING OCTOBER 1, 2004. IF THE NEED ARISES, IMPLEMENTATION MAY BEGIN PRIOR TO JUNE 1ST.

* ENSURE EMPLOYEES AND OFFENDERS ARE AWARE OF THE SIGNS AND TREATMENT FOR HEAT-RELATED ILLNESSES BY CONDUCTING TRAINING.

- * PROVIDE ADDITIONAL ICE AND WATER TO EMPLOYEES AND OFFENDERS AS APPROPRIATE.
- * RESTRICT OUTSIDE ACTIVITY (WORK HOURS) IN ACCORDANCE WITH AD-10.64.
- * ENSURE STAFF AND OFFENDERS WORKING IN AREAS OF EXTREME HEAT (I.E., FIELD, MAINTENANCE, YARD SQUAD) ARE PROVIDED FREQUENT WATER BREAKS.
- * REFRAIN FROM TRANSPORTING PSYCHIATRIC INPATIENT OFFENDERS TO ANOTHER FACILITY VIA CHAIN BUS.
- * TRANSPORT OFFENDERS DURING COOLEST HOURS OF THE DAY
- * SCREEN OUTGOING CHAINS TO ASSURE THAT THE SELECTED MODE OF TRANSPORTATION IS APPROPRIATE.
- * ALLOW OFFENDERS TO TAKE FANS WHEN BEING TRANSPORTED OFF THE UNIT FOR MEDICAL APPOINTMENTS.
- * UTILIZE INFOPAC REPORT (IMS042) LISTING OFFENDERS WITH HEAT SENSITIVE MEDICAL RESTRICTIONS (INCLUDES OFFENDERS ON PSYCHOTROPIC MEDICATION).
- * LOAD AND UNLOAD TRANSFER VEHICLES AS QUICKLY AS POSSIBLE. (SECURITY AT EVERY BACKGATE IS THE FIRST PRIORITY, BUT WE MUST ALWAYS BE AWARE OF HEAT-RELATED ISSUES WHEN BUSES OCCUPIED BY OFFENDERS SIT FOR ANY LENGTH OF TIME. EVERY REASONABLE EFFORT SHOULD BE MADE TO ENSURE BUSES GET IN AND OUT OF THE BACKGATE IN A SAFE AND EXPEDIENT MANNER).
- * TRANSFER VEHICLES PARKED FOR MORE THAN 15 MINUTES ARE REQUIRE TO PLACE A FAN, PREVIOUSLY PURCHASED, ON THE VEHICLE. UNITS SHOULD ENSURE THAT FANS EXTENTION CORDS, ETC. ARE IN PLACE AND AVAILABLE WHEN NEEDED.
- * STORE TOWELS ON TRANSPORTATION VEHICLES TO BE WET DOWN AND UTILIZED IN EMERGENCIES. (TRANSPORTATION)
- * WATER COOLERS ON BUSES SHOULD BE REFILLED AT VARIOUS TIMES DURING THE DAY TO MAINTAIN WATER AT AN APPROPRIATE TEMPERATURE. (TRANSPORTATION)
- * UTILIZE FANS INSTALLED IN DORMS AND DINING HALLS PURCHASED IN PAST YEARS.
- * INCREASE AIRFLOW BY UTILIZING BLOWERS, WHEN AND IF APPROPRIATE, NORMALLY USED TO MOVE HOT AIR IN THE WINTER. ATTACH RIBBON TO VENT TO ASSURE BLOWERS ARE BEING USED APPROPRIATELY. ASSURE ALL MAINTENANCE TO BLOWERS HAVE BEEN COMPLETED.
- * ALLOW ADDITIONAL SHOWERS FOR OFFENDERS.

- * ALLOW OFFENDERS TO WEAR SHORTS IN DAYROOM AND RECREATION AREAS.
- * MAKE WATER AVAILABLE DURING MEAL TIMES.
- * USE WATER TO COOL METAL ROOFS WHEN AND IF APPROPRIATE.
- * MAKE SURE WINDOW SCREENS ARE CLEAN SO AS NOT TO RESTRICT AIRFLOW.
- * REMEMBER THAT OFFENDER FANS SHOULD NOT BE CONFISCATED DUE TO PROPERTY RESTRICTION DURING THIS TIME. FANS SHOULD ONLY BE CONFISCATED IF THEY ARE CONSIDERED CONTRABAND (I.E., THEY HAVE BEEN ALTERED).
- * ROTATE STAFF WORKING IN AREAS OF EXTREME HEAT ON A FREQUANT BASIS.

YOUR ATTENTION ON THIS MATTER IS GREATLY APPRECIATED. PLEASE BRING ANY QUESTIONS OR CONCERNS TO THE ATTENTION OF YOUR REGIONAL DIRECTOR AT THE NEXT REGIONAL WARDEN'S MEETING.

AUTHORITY: NATHANIEL QUARTERMAN
DEPUTY DIRECTOR, PRISON AND JAIL MANAGEMENT

Sent to: UNTS <list> (to)
ADMN <list> (to)

 *** REQUESTOR: LLI2315 - LINTHICUM, LANNETTE, HEALTH SERVICES ***

 *** S Y S M I N B A S K E T P R I N T ***

MESSAGE ID: 365161 DATE: 05/05/05 TIME: 11:41am PRIORITY: 000

TO: LLI2315 - LINTHICUM, LANNETTE, M.D.
 DIVISION DIRECTOR
 HEALTH SERVICES
 HUNTSVILLE/OLD WAL-MART BLDG.

FROM: LLI2315 - LINTHICUM, LANNETTE, M.D.
 DIVISION DIRECTOR
 HEALTH SERVICES
 HUNTSVILLE/OLD WAL-MART BLDG.

SUBJECT: HEAT RELATED ILLNESS

*** Sent by Alternate User "SBA8386" for "LLI2315" ***

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AUTHORITY: LANNETTE LINTHICUM, MD, CCHP-A, FACP
DIRECTOR, HEALTH SERVICES DIVISION

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